

LOYOLA UNIVERSITY  
1993-94  
**LAW**  
STUDIES



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*This bulletin includes the most accurate information available at the time of publication. Requirements, rules, procedures, courses and informational statements are subject to change. The university reserves the right to make changes as required in course offerings, curricula, academic policies, and other rules and regulations affecting students.*

## ADMISSION DEADLINE

Priority generally given to Admission Files completed by May 1.

## POLICY ON NONDISCRIMINATION

Loyola University has fully supported and fostered in its educational programs, admissions, employment practices and activities the policy of not discriminating on the basis of race, color, creed, age, national origin, sex or handicap. This policy is in compliance with all applicable federal regulations and guidelines.

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SCHOOL OF LAW





# SCHOOL OF LAW

Loyola University is a Catholic institution of higher learning in the Jesuit tradition. Loyola's mission, therefore, in the broadest and deepest sense, is essentially religious and specifically educational and intellectual. The university is a community committed to:

Excellence in teaching and scholarship;

The search for the truth and a recognition of the critical intelligence needed to attain and communicate it;

The promotion of faith and justice in all spheres of activity—the city, the state, the region and the world; and

Concern for the spiritual and moral development of each individual in the university.

While the Christian tradition is not wedded to any one philosophical, scientific, aesthetic or political ideology, it is not compatible with every point of view. The Christian view of reality is concerned ultimately with choice and action, and is premised on the concept of moral responsibility. Therefore, the university must provide an environment in which all aspects of campus life, including administration and the curriculum, reflect a concern with ethical values. While the Jesuit tradition is world-affirming, it is also deeply concerned with the promotion of service to others rather than self-aggrandizement. This commitment to social justice can be shared by all who are of good will, in keeping with a respect for ecumenical diversity and religious and academic freedom.

The School of Law is committed to excellence in legal education in the tradition of its spiritual heritage, with our goal being wisdom, not mere technical competence. We welcome all persons who sincerely strive for the truth and are prepared to challenge all assumptions in light of this commitment.

**The School of Law  
at Loyola University educates  
future members of the Bar  
to be skilled advocates and  
sensitive counselors-at-law  
committed to ethical norms  
in pursuit of human dignity  
for all.**

**The university searches for those students  
who are not satisfied with the ordinary,  
but who thrive on  
CHALLENGE.**

Loyola University is a Jesuit university founded by the Society of Jesus and chartered on April 15, 1912, with ownership vested in the Loyola community of Jesuit fathers.

The School of Law was founded in October 1914. The Honorable John St. Paul, Judge of the Court of Appeal for the Parish of Orleans and later an associate justice of the Supreme Court of Louisiana, was the first dean serving until 1918. The first year classes were held in downtown New Orleans in the evening only.

Today, the Loyola School of Law operates both a day program for full-time students and an evening program for part-time students. The day program offers curricula in *civil law* for students who will practice law in Louisiana and in *common law* for students who will practice elsewhere. The evening program offers only the *civil law* curriculum.

The Loyola School of Law is a member of the Association of American Law Schools and is approved by the American Bar Association. It is also approved by the Board of Regents of the University of the State of New York.

All educational programs and activities are open to all qualified persons without regard to race, color, creed, national origin, or sex in the true spirit of Christian love and charity and the Jesuit commitment to social justice.

Loyola is a medium-sized university with a total enrollment in Fall 1992 of 5,582 students made up of 4,101 undergraduates and graduates, 789 law school students and 671 other students.

The faculty numbers 319 including 34 Jesuits or other religious who teach. The law faculty numbers 31 full-time members and 40 part-time members.

The geographical diversification of Loyola's general student body is good. Nearly 35% of the students permanently reside outside Louisiana and represent 50 states, the District of Columbia, Puerto Rico, and 59 foreign countries. Students also represent a wide range of ethnic, social and economic backgrounds. The law school's day program is made up of students from 35 states, the District of Columbia, Puerto Rico, the Virgin Islands and 5 foreign countries.

The campus is located in a residential area of New Orleans known as the University Section. Fronting on tree-lined St. Charles Avenue where streetcars are the mode of public transportation, Loyola's main campus faces Audubon Park directly across the avenue. The 19-acre campus is a collection of beautiful Tudor-Gothic buildings and modern architecture. Two blocks farther up St. Charles Avenue is the recently acquired four-acre Broadway campus.

The School of Law, occupied since January 1986, is located on the Broadway campus. The new and larger facility has allowed for expansion in all parts of the law school, especially the law library. The building includes the Gillis W. Long Poverty Law Center, dedicated to the memory of the late congressman from Louisiana who demonstrated great concern for the plight of the poor.



Dean Louis Westerfield

# GOALS OF LOYOLA

*The following statement represents many months of work by faculty, administrators and students at Loyola. It was mandated by the Council on Academic Planning, approved by the Standing Council for Academic Planning and approved in July 1971 by the Board of Trustees. Revisions proposed by the Standing Council for Academic Planning and approved by the Board of Trustees in July 1973, January 1977 and May 1983 are incorporated in this edition of the Goals Statement.*

## **LOYOLA UNIVERSITY IS A CATHOLIC INSTITUTION**

Loyola, as a Jesuit university, is committed to the belief that Christianity presents a world view which is meaningful in any age. Although the message of Christianity is not wedded to any given philosophy, science, art or politics, it is still not compatible with every point of view.

The person is central in a Catholic university. Its task is to equip its students to know themselves, their world, their potential and their Creator. To perform this function properly, it must strive to be one academic community composed of administrators, faculty, and students, both laymen and clerics. This community must be composed in a manner fitting to our pluralistic society and ecumenical age. It can, therefore, be made up of many whose modes of commitment to university aims differ: of those who have dedicated their lives to the Christian faith commitment, of those who live non-Christian faith commitments, and of some who live no formal faith commitment at all. Religious and non-religious, Christian and non-Christian, all will dedicate themselves to the mission of this Catholic university, each in his own way. All will cooperate in the search for truth, either by exploring the inner dynamism of Christianity and its implications for the present or by provoking the quest for truth in others. All are bound together by a common search for knowledge. All are dedicated to the discovery and promulgation of truth.

The community in quest of truth has a reverence for creation, not only the creations of God and the creations of man, but for life itself as a fountain of creativity. Reverence for creation fosters universal concern and dedication. All who are concerned for and dedicated to the truth are welcome in the Loyola community. Only those who condemn the commitments of those who seek the truth will not find a home here.

The Catholic university must foster among its students, its faculty, and the larger community a critical sense. To think critically one must have a place to stand. Criticism must be based upon agreement on basic values and principles. Without this there can be no meaningful disagreement. Loyola stands on her Catholic commitment. This commitment is not the end of a search, but the beginning of an inquiry into other traditions, other regions, other religions. Loyola seeks to hand down a heritage even as she learns and teaches methods of thinking which will revivify the heritage and breach new frontiers of knowledge.

Because Loyola is committed to the Christian tradition, she should support excellence in theological instruction and scholarship as well as recognize the pre-eminent place of theology among the disciplines of higher learning. Catholic teaching should be presented in some structured way to aid the student to form his own world view.

Rapid change is a feature of contemporary life. Education should equip students to meet the rapid developments they will encounter and should enable them to make sound judgments as values undergo constant scrutiny. It is the tradition of the Society of Jesus to discern what is good and true in the movements of history. Loyola pledges herself to educate her students to meet change with equanimity, good judgment and constructive leadership. Innovations in the direction of a more Christian and just structure for society are expected of the Loyola University community, her alumni and her friends.



Loyola is committed to a serious examination of those conscious and unconscious assumptions of contemporary American civilization that tend to perpetuate societal inequities and institutional injustices. In this endeavor it is particularly concerned with those prevalent economic, judicial, and educational attitudes which are inconsistent with the social teachings of the Church.

## **LOYOLA CONCENTRATES ON LIBERAL EDUCATION**

Loyola intends to achieve its goal of integrating the vision of faith with the remainder of human knowledge by concentrating on the liberal education of its students. While Loyola emphasizes studies in the liberal arts it is also committed to professional study. Liberal studies assist a student to broaden and deepen his convictions; professional studies assist a student to actualize his convictions. Planning and efforts, therefore, are to be centered on the achievement of excellence in liberal and professional education.

Loyola is aware of the need for innovation in undergraduate education. Because of her size and independent status, Loyola is in a unique position to explore new programs and approaches in education. Loyola should experiment with the full realization that lack of change often implies more risk than change itself.

Loyola's spiritual and material resources will be dedicated to the support of graduate programs if they fulfill one or both of the following criteria: (a) they are necessary for strengthening undergraduate programs; (b) they fulfill serious community needs.

## **LOYOLA RECOGNIZES ITS COMMUNITY RESPONSIBILITIES**

Loyola looks forward to her place in the community of the 1990s. The American university of the 1990s will be more involved in community service than the university of earlier decades. Loyola stands ready to do whatever is in her power as an independent Catholic university to solve the problems of American society today.

Loyola should make a serious effort to probe and uncover the latent unity of the Southern people so that together they may build a richer future for their children. Loyola should make conscious efforts to prepare the educationally underprivileged for college life and to make a college education available to them. In particular, Loyola recognizes her obligation to provide such educational opportunities to the Black community, which historically has been deprived of this advantage.

Within the limits of available resources, institutes and programs will be created, developed, or discontinued as the need arises under the scrutiny of the Standing Council for Academic Planning. Among present programs are those that serve high school students and teachers, the educationally and economically disadvantaged, nurses, law enforcement agencies and labor.

## **LOYOLA IS A COMMUNITY OF SCHOLARS**

Loyola aims at developing and maintaining a distinctive community of scholars. The bond of this community is the desire of teachers and students to reach academic excellence in their pursuit, not of knowledge alone, but of truth and Christian wisdom. In such a community, students and faculty are in contact with centuries of accumulated wisdom and should be active in shaping this wisdom for a new day. By reason of their formative life within this community, they should be conscious of the achievements and failures of all of human history, particularly those of their own culture and time. As a result, they should be capable of principled judgement in the face of complexity and ambiguity, and humanely moved or divinely inspired to leave behind them a better world than they found.

Such a mission will best be accomplished in our day by a community drawn from many religious, ethnic, and cultural backgrounds, and through firm, vigorous, and dynamic programs in the arts, humanities, sciences, and law. It can be accomplished

especially well by programs of studies which cross traditional disciplinary lines. Faculty and students are encouraged to collaborate in the formation of interdisciplinary curricula and programs.

The university's libraries comprise an essential component in the development of a community of scholars. The expansion and improvement of library resources are major objectives of the university. Therefore, Loyola should continue to participate in cooperative efforts among universities designed to reduce unnecessary duplication of library resources and to experiment with innovations such as information retrieval technology.

In sum, Loyola wishes to assist each person in becoming more aware of the problems of the society in which he lives and of his ability to correct these problems. Such a person would have a firm moral conviction to live up to his obligations to himself, to his fellow man, and to God.

## **THE FUTURE OF THE UNIVERSITY**

Loyola is potentially strong in three areas that are in some significant way unique: communications, music, and religion. By achieving excellence in these unique areas and sustaining its strong undergraduate departments, Loyola will be a significant force in higher education.

The university should aim at a gradual and studied increase in the size of the student body consistent while maintaining quality programs, close student- faculty contact, and maximum use of existing resources.

Loyola should increase and make more effective her ties with other colleges and universities in the New Orleans area. The New Orleans Consortium is a good example of how such effective bonds can be forged.

There is an obvious relationship between certain fields of study and the institutions and social movements of the modern city, state, and nation. A portion of the studies such as business and the social or behavioral sciences should be done off campus with students examining and working in institutions and agencies actually practicing in these fields. Such study can be an academic activity. It should be undertaken as part of regular academic programs because it is directly related to the subjects for which Loyola takes educational responsibility.

## **PRIORITIES INVOLVING PLANNING**

One of the principal responsibilities of the Standing Council for Academic Planning (SCAP) is to direct an orderly and systematic planning sequence that will ensure that Loyola is prepared for the future. To fulfill this role, SCAP must carefully examine not only all the elements of any new programs but also assess the viability and quality of existing programs. Economic constraints, educational and professional needs, and community expectations are necessary considerations in all recommendations.

As an additional responsibility, SCAP should be active in lending its support to the extension and development of the New Orleans Consortium so that fuller use of the combined resources of facilities, faculties, and staff may be made.

## **PRIORITIES INVOLVING STUDENTS**

Loyola recognizes that value-oriented education must occur in the context of total human development, and is founded upon an appropriate integration of the religious and intellectual development of the student and the education of the whole person. Loyola students should be provided with a foundation of learning experiences which will enable them to develop further their personal values and life goals. For this reason, Loyola expects students to accept responsibility in determining policies, programs, and curricular requirements. The university involves students in the planning of their education and the shaping of their environment, and encourages student participation in the deliberations of faculty and administration.

Loyola is committed to the development of a culturally and educationally diverse student body and is pledged to represent this diversity in all programs and services which affect student life. One of Loyola's greatest assets is a student body which reflects the cultural diversity of metropolitan New Orleans. Loyola will make every effort to attract a sizeable percentage of students from outside of Louisiana and the Deep South to increase the cultural, intellectual, and demographic diversity of the student body. Special efforts will be made to encourage students to share their differing cultural perspectives in contributing to the campus community and its programs. In order to ensure this diversity and balance in the student body, and maintain the quality of admitted students, the Admissions Office will continue a careful evaluation of every applicant. Based upon this commitment to diversify the student body, Loyola balances ability and need in making its financial awards.

In keeping with Loyola's commitment to educational excellence, she will continue to enrich the student population with outstanding students who will attract other good students and faculty and stimulate all to greater efforts. In support of this goal, special enrichment programs have been established and will be continued and strengthened. Loyola also maintains a strong commitment to the average and the underachieving student and provides programs to facilitate his adjustment to the academic environment.

The university recognizes the importance of providing programs to facilitate the integration of the new student into the university community and to encourage the development of harmonious relationships among the diverse elements of the student body. Loyola provides counseling at every level. Academic counseling should be systematically organized and supervised by the deans, and faculty members should recognize their counseling responsibilities. Personal counseling, growth opportunities, and support programs to help the student meet the normal problems associated with making the transition from one life stage to another are provided by the Counseling Center. By providing the leadership of professionally trained personnel, programs will continue to be established to facilitate students' continuing personal and social growth, to help students to develop the skills necessary to cope with academic demands, and aid in identifying and pursuing purposeful career goals and future aspirations. Personal and spiritual counseling should complement one another. Campus Ministry does play a special role in assisting students to adjust both to university life and to understanding the full scope of a Loyola education. Programs which strengthen the student's social, cultural, and academic environment outside the classroom should be supported. Student activities and co-curricular programs which are educational and which prepare students for further leadership will be expanded. Such programs include student government and organizations, prayer groups, organized recreational activities, and the Loyola University Community Action Program (LUCAP).

Loyola is cognizant that the student body increasingly includes senior citizens, career persons returning for further education, women preparing to re-enter previous careers and other students in non-traditional programs. As part of the education at Loyola, it is important that these students be strongly encouraged to participate in campus life, and see the university as able to make a significant contribution to their lives outside regular classroom experiences. Facilities, programs, and services will be developed to support the active participation of such students utilizing professional staff, peer assistance, and community referral.

## **PRIORITIES INVOLVING FACULTY**

A university is a community of teachers and learners. The knowledge and teaching ability of the faculty place it in a unique position of leadership. The faculty has primary responsibility for such fundamental areas as curriculum, subject matter, methods of instruction, research, faculty status and those aspects of student life which relate to the educational process. The faculty sets requirements in courses, determines fulfillment of the requirements and approves degree candidates for presentation to the President and Board of Trustees.<sup>1</sup>

Within the framework of excellent liberal and professional education, faculty activities should be a studied balance among teaching, research, and community service. These goals can best be realized by a stable, financially secure, and professionally active faculty. Faculty participation in university governance reflects its concern with academic excellence through teaching, research, other scholarly activities and the maintenance of an atmosphere of academic freedom and responsibility. It is expected that Loyola faculty will have active professional interests which will contribute to the vitality of its work in the classroom.

## **PRIORITIES INVOLVING CURRICULUM**

The university curriculum provides the students, faculty, and administration with a common reference system for the pursuit of academic excellence and scholarship. Loyola is committed to a steady exploration in and experimentation with curriculum design. Curricular reform should be planned and conducted by faculty-student committees working in cooperation with the dean of their college.

So that each undergraduate can achieve a liberalizing education, the curriculum should ensure that instruction be given in the traditional areas of the humanities, sciences, and the fine arts, regardless of the major field of study. This common portion of the contribution reflects Loyola's commitment to participation in the Judeo-Christian intellectual tradition. To achieve this objective, the curriculum must convey a grasp of religious thought and philosophical discourse which frees from ignorance and from mindless conviction and commitment. Each degree program must fulfill all university and college requirements but remain flexible enough to meet the changing needs of the field of study involved.

Differences in the educational objectives of the undergraduate colleges may result in variations in the extent of their participation in the common curriculum. However, the number of major courses required by each program should not be so great as to produce over-specialization of the student. Periodic reviews of the degree requirements should be conducted.

The development of a high degree of ability in expressing ideas both orally and in writing should form an essential part of each student's education. Moreover, the student should be encouraged to develop a basic competence in those languages that best complement his own program of study. In keeping with this, Loyola should continue to explore innovations in instruction in both human and machine languages and encourage utilization of presently available technical aids including computer-assisted instruction. Loyola should also explore the possibility of greater inter-university cooperation and specialization in the areas of language, arts, and computer science.

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<sup>1</sup> 1966 Statement on Government of Colleges and Universities, by the American Association of University Professors, American Council on Education, and the Association of Governing Boards of Universities and Colleges, from Appendix C, Loyola University Faculty Handbook, November 15, 1973.



Because of its intrinsic importance, education in the physical and life sciences has held an important place at Loyola. Loyola will continue to make every effort to inculcate scientific literacy in all of her students. Many patterns of thought in our time are grounded in the methods employed by the sciences. College students should be exposed to the disciplines of the natural sciences. Thus, Loyola will continue to devote sufficient resources to maintain her excellent program of service courses for undergraduates in other fields and will make every effort to recruit talented majors in these programs.

An ordered society needs men and women trained in the law and business administration. Loyola has produced and will continue to produce leaders in law, government and business administration. Because Loyola is committed to the Christian tradition, it should provide the leaders of tomorrow with those values which strengthen our society.

Law and graduate students should be offered a liberalizing education, and their respective curricula should insure that instruction is given in the areas of ethics, professional responsibility and the humanistic concerns of their respective disciplines. Legal and graduate education at Loyola should also reflect Loyola's commitment to participation in the Judeo-Christian intellectual tradition.

The School of Law is committed not only to a theoretical and practical understanding of the law, but also to the highest ideals of social justice and professional responsibility. The law school offers a comparative law approach to legal education through its complete common law and civil law programs. It is unique in the community in providing a legal education in the evening.

All Loyola disciplines should provide opportunities for study through seminars, honor courses, discussion courses, independent study, research projects and courses designed by students. Loyola will continue her tradition of close student-faculty contact which has always constituted the basis of quality education.

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Approved by the Board of Trustees, July 1971.

Revised by the Board of Trustees, July 1973, January 1977 and May 1983.

# ADMISSION

Applicants beginning the study of law as degree seeking students will be admitted only in the fall semester.

Both the Louisiana civil law curriculum and the general common law curriculum are available in the full-time day program. Only the Louisiana civil law curriculum is available in the part-time evening program. Although there is no application deadline, generally applications received after April 1 and files completed after May 1 will be processed only on a space available basis.

Applicants selected must furnish a photograph, passport size, prior to registration, as well as transcripts from all undergraduate and graduate schools attended. All transcripts and documents submitted become the property of the university.

*Applicants who have attended another law school, and who have been excluded for defective scholarship, or who are on scholastic probation, are not eligible for admission to this School of Law.*

Students in good standing at an approved law school (one that is a member of the Association of American Law Schools or approved by the American Bar Association) may enroll as transient students with the permission of the dean. Members of the Bar may be admitted as non-degree seeking students and register for courses on an audit basis.

## ADMISSION REQUIREMENTS

Applicants to the School of Law must present satisfactory evidence that they have earned an undergraduate degree. In certain cases, applicants possessing an exceptional undergraduate record as well as an exceptional LSAT score may be considered for admission by presenting satisfactory evidence that they have completed a minimum of three-fourths of the requirements for an undergraduate degree. Applicants are in competition with one another under a rolling admissions system initially on the basis of undergraduate grade point average and Law School Admission Test (LSAT) score. The LSAT score attained must complement the undergraduate record sufficiently to indicate the applicant's ability to complete successfully work undertaken in the School of Law. Other factors will be considered to determine the applicant's acceptability including but not limited to letters of recommendation, work experience and graduate record.

For a profile of entrance credentials of the most recent entering class (both undergraduate grade point average and LSAT score), applicants are advised to read the Official Guide to U.S. Law Schools published by the Law School Admission Council in conjunction with the Association of American Law Schools and the American Bar Association.

All applicants must register with the Law School Admission Services for both the LSAT and the Law School Data Assembly Service (LSDAS). Applications for both are available at the School of Law or by writing directly to Law School Admission Services, Box 40, Newtown, PA 18940.

Applications for the Law School Admission Test must be postmarked at least 30 days prior to the administration date. Information concerning late registration, as well as a list of the test centers and the dates on which each will be used, is contained in the LSAT informational brochure. Applicants should arrange to take the test as early as possible—preferably no later than December.

## APPLICATION PROCEDURE

Applicants for admission to the freshman class of the School of Law must:

1. Execute an application form obtained from the School of Law and file it, together with the application fee payable to Loyola University, with the office of admissions, School of Law. The law school application matching form must accompany this application. (Note: Matching forms and complete information concerning their use in the admissions process are found within the Law School Admission Services Brochure.)

2. Register with the Law School Data Assembly Service (LSDAS). A transcript from *each* college or university attended (a cumulative transcript from the last school attended *will not* suffice) should then be sent directly to: LSAT/LSDAS, P.O. Box 2000, Newtown, PA 18940.

The LSDAS will analyze all transcripts submitted and will send a complete report as well as a copy of each transcript submitted to the Loyola School of Law.

Upon acceptance, applicants will then be asked to submit a final transcript, showing the award of a bachelor's degree or completion of 96 hours in courses having substantial intellectual content, directly to this law school. If undergraduate or graduate work has been taken in more than one college or university, the accepted applicants must arrange to have original transcripts sent from *all* institutions attended regardless of credit earned.

All students entering Loyola University for the first time must complete a *Medical History Questionnaire*, the results of which must be on file in the Student Health Services office prior to registration. New Loyola students must also present proof of required (MMR, PPD, Tetanus) immunizations (see page 56).

## POLICIES AND REGULATIONS

All applicants and Loyola students are required to provide complete, correct, and truthful information on all university applications, forms, and correspondence. If a student falsifies a record and it is discovered between the time of application for admission and the beginning of classes, it may be considered cause for cancellation of registration. If such a falsification is discovered after the student has begun classes, it may be considered cause for dismissal.

## TRANSFER APPLICANTS

A limited number of applicants who have successfully pursued a portion of their law studies in an approved law school may be accepted as students with advanced standing. A letter or certification of good standing must be presented prior to evaluation.

Transfer applicants must present evidence of eligibility required of entering students the year in which they began the study of law. They must also present evidence of above average academic study in their prior law record. The right is reserved to refuse such credit in whole or in part. Transfer quality points are not used in calculating law school GPA's or rank in class. At a minimum, one year's residence (30 credit hours) in the Loyola University School of Law is required of transfer students in order that they may be eligible for a Loyola degree.

## READMISSION

An excluded Loyola student may petition the Faculty Committee on Readmission for readmission to the School of Law. Such a petition for readmission may be granted only if, in the judgment of the faculty, the academic record earned by the student in one or more semesters while enrolled in the School of Law was not indicative of the student's ability to complete satisfactorily the requirements leading to a juris doctor degree. In addressing such a petition to the faculty, the student should specifically explain any hardships or other explanations which account for the deficient performance, and explain why those circumstances will not reoccur.

A student whose petition for readmission to the School of Law has been denied by the committee may not petition again for readmission until two years have passed since his or her last enrollment or petition for readmission. Any petition for readmission made at that time will be for admission as a beginning student with no academic credit for prior work attempted. Such a petition may be granted only if, in the judgment of the committee, the excluded student has demonstrated that he or she possesses the ability to complete successfully a course of law study and has pursued activities since exclusion from the School of Law that indicate his or her ability and determination to complete successfully the requirements for a Juris Doctor degree.





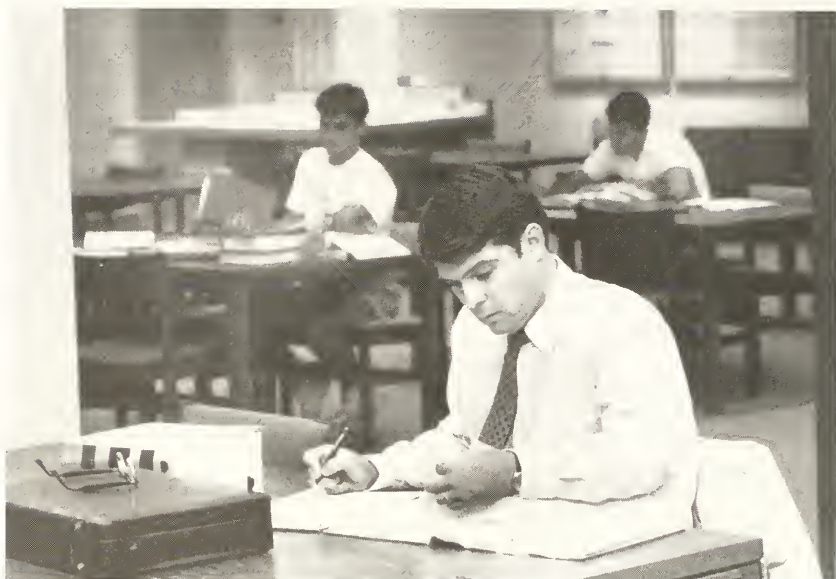
# LOYOLA CHARACTER AND COMMITMENT STATEMENT

*The following statement represents many months of work by both Jesuit and lay faculty, staff and administrators at Loyola. It was written by the Task Force on Jesuit Identity and approved by the Board of Trustees in November 1980.*

1. Loyola faces the years ahead with confidence. Relying on God's providence and assiduously practicing the virtue of discernment, we will plan for what lies ahead. Our society is marked by increasingly rapid change, growing complexity, and a burgeoning pluralism. These realities are not without their impact upon our community. Loyola is today a larger, more complex institution than it was thirty years ago. The student body and the faculty are more numerous and more pluralistic in their composition. Moreover, the proportion of Jesuits at Loyola has declined and may show further decline in the immediate future. It appears beneficial, therefore, that we take stock at this juncture and articulate, without difference or defensiveness, our self-understanding and our educational vision.
2. Our starting point as a community is our recognition and acceptance of the goodness of all God's creation and the ideal of human solidarity and fellowship under God. Further, we acknowledge the Lordship of Jesus and affirm that God was in Christ reconciling the world to himself. Around this central confession of faith we hope to shape our lives. It would be meaningless for Loyola to label itself Catholic and Jesuit were it not to center its self-understanding upon these truths. Though our world is broken and fragmented by evil, both personal and social, the enfleshment of God's Son as our brother grounds our hope for the eventual and ultimate victory of goodness and order. God in Christ has called us to choose freely and to follow in the footsteps of our Lord and to do what in us lies to nurture the Kingdom that is aborning in this world where divine and human activities intersect.
3. Motivated by the Christian vision of reality, Loyola undertakes her task as a Catholic institution of higher learning in the Jesuit tradition. Loyola's Jesuits have publicly stated that their "mission is essentially religious but specifically intellectual and educational in the broadest and deepest sense." In all phases of this academic endeavor the university community must strive to achieve the excellence that has come to be synonymous with the Jesuit tradition of learning. As a community of educators and scholars, Loyola's faculty and staff must be dedicated to excellence in teaching, in research, and in service to the larger community. The university must provide an environment conducive to growth of her faculty and staff and the development of scholarship and understanding of personal values that is so much a part of the Christian tradition. At the same time, concern for the student as a person is central to the Jesuit educational mission. Above all, Loyola will endeavor to develop in her students a love for truth, the critical intelligence to attain it, and the eloquence to articulate it. By word and example, Loyola will dedicate herself to educate our students in the Christian tradition, which we recognize as "not wedded to any given philosophy, science art or politics . . . [but] still not compatible with every point of view." (Loyola University Goals Statement)

4. While academic excellence and liberal education are the immediate goals of our university community, they cannot be, in view of our commitment as a Jesuit university, the ultimate *raison d'être*. Academic excellence stands in the service of the full human development of persons as moral agents. In this regard, it would be well to recall the role of the Spiritual Exercises of Ignatius Loyola in the development of every Jesuit. After the Gospel, the Exercises are the wellspring of the Jesuit spirit. They endow Jesuit activity with a distinctive quality. Some understanding of the Exercises, therefore, is necessary to understand the ultimate aim of the Jesuit educational endeavor. The Exercises aim to enable a person, with God's help, to make a Christian choice in regard to the most significant truths and values of life. The choice may be a fundamental option or a conversion affecting the totality of one's existence. Again, it may simply issue from a periodic reassessment of priorities. Whatever the matter of choice may be, the decision-making process should be marked by certain characteristics. First, it ought to be disentangled from inordinate attachment, disordered affectivity. It must purge itself of bias, prejudice and stereotypical thinking. Only so can it be genuinely free. Second, any significant option ought to be illuminated by human and divine wisdom. No pertinent light that comes to us from history, science, art or religious experience should be ignored. Third, significant choices must not remain merely notional. They must be woven into the texture of one's life; choice must incarnate itself in action. In the light of the Ignatian ideal, choices are to be made with a commitment to pursuing the greater good in any course of action. Capacity for truly human action is what Jesuit education hopes ultimately to achieve.
5. Because education at Loyola is person-centered and concerned ultimately with choice and action, the curriculum, spiritual life, and student life must on all levels and in all areas be concerned with values. Our goal is wisdom, not mere technical competence. In this regard it is well to recall that the Spiritual Exercises, as the Gospels before them, while world-affirming, condemn self-aggrandizement and promote service to others. Jesus, the man for others, is for us the archetype. Solicitude for others, not mere efficiency or mere bureaucratic convenience, must motivate us to a concern for all members of the university and to ever-widening circles of concern for our city, our state, our region, our nation and our planet. Because of our human solidarity, a concern for one, even the least of his brothers or sisters, is a concern for all.
6. It is understandable then that in the face of our contemporary situation Jesuits the world over have recently determined that the best way to embody their commitment to the Gospel and the Ignatian Exercises is through the promotion of justice animated by faith. Accordingly, Loyola as a Jesuit university embraces the conclusion of the 32nd General Congregation of the Society of Jesus that Jesuit education must be a catalyst for needed social change, hence dedicated to fostering a just social order.
7. This commitment to social justice can be shared by all who are of good will, thus capable of enlisting the support of our entire community in all its ecumenical diversity and ideological pluralism. We must, therefore, in our policymaking, in our administration, in our entire curriculum, and in the totality of our campus life, strive to bring to life concern for justice to which our Jesuit and Christian heritage commit us. Further, we must challenge all assumptions in light of this commitment. Consequently, as an institution we must be person-centered, not merely bureaucratically efficient.

8. All members of the university community, regardless of their personal faith-commitment or value system, are urged to collaborate in the promotion, clarification and pursuit of the objectives set forth in this statement. With full respect for the complexities of a pluralistic culture, with wholehearted commitment to the ideals of religious and academic freedom, and with renewed dedication to the ecumenical spirit of Vatican II, Loyola University is open to any person who sincerely seeks for truth and value. Dialogue and debate concerning controversial issues, even religious ones, are not only tolerated but encouraged. Yet, it should be recognized that the university has an identity defined by its mission that relates to every aspect of institutional life. Deliberate derogation from or subversion of these objectives is incompatible with the university's mission, destructive of its identity, and disruptive of the university community well-being. The university community should make every effort to reconcile any member who finds himself/herself in conflict with these objectives.
9. More could be said about Loyola's identity. However, what has been said should suffice to spur reflection and dialogue. Loyola is a community given to the pursuit of excellence in teaching and scholarship, personal and spiritual development, and to the promotion of justice and faith in accordance with its nature as an institution of learning. One of the leading challenges to any university today, and especially to Loyola in view of its Jesuit and Catholic character, is to teach an ethic of selfless service and sharing that decisively breaks with the present obsession with joyless and insatiable consumption. Education at Loyola succeeds only to the extent that it leads our community to examine how faith relates to society's systemic injustice. Moreover, it fails if it does not demonstrate how faith can be coupled with love to move us to action in the pursuit of justice. Jesuit education, then, is the education of persons for others, persons who will seek to act justly, to love tenderly and to walk reverently in the spirit of Jesus as the man for others.



## PROGRAMS OF STUDY

The requirement for the degree of Juris Doctor is 90 credit hours of work earned in the School of Law extended over at least three academic years.

Students who may wish to be admitted to practice in a state other than Louisiana should write to the Clerk of the Supreme Court or the secretary of the Bar in such state on or before registration in the first year class with regard to special rules for qualification for admission to practice in that state.

### FULL-TIME CURRICULUM

The full-time day program offers two curricula leading to the Juris Doctor degree; one in the tradition of the *civil law* for Louisiana students; one in the general *common law* for those students who will practice elsewhere.

The curriculum for full-time students covers a period of six semesters of resident study. Resident study requires that the student carry not less than 10 credit hours a semester and pass a minimum of nine. The normal time frame for completion of the Juris Doctor degree is three academic years. Students are forewarned that this is a minimum time frame and that the program may not be completed by acceleration in two and one half years.

The maximum time allowed for completion of the degree by all students is **five** academic years of resident law study.



The following curriculum table gives the required courses and indicates elective hours for full-time students in both civil and common law programs. Those courses for students in the common law program are set in italics following the civil law course for which it substitutes.

## FIRST YEAR

<i>Fall Semester</i>		<i>Spring Semester</i>	
LAW 700 — Contracts I .....	3	LCIV 710 — Conventional Obligations <i>or</i> <i>LCOM 701 — Contracts II</i> .....	3
LAW 705 — Torts I .....	3	LAW 710 — Torts II .....	2
LAW 725 — Civil Procedure I .....	3	LAW 730 — Civil Procedure II .....	3
LCIV 700 — Civil Law of Persons <i>or</i> <i>LCOM 705 — Common Law Property I</i> 3		LCIV 705 — Civil Law Property <i>or</i> <i>LCOM 710 Common Law Property II</i> ..	3
LAW 735 — Criminal Law .....	2	LAW 765 — Moot Court .....	2
LAW 715 — Legal Research and Writing 2	2	LAW 770 — Legal Profession .....	2
	<u>16</u>		<u>15</u>

## SECOND YEAR

LAW 750 — Constitutional Law I .....	3	LAW 740 — Administration of Criminal Justice I .....	3
LCIV 715 — Successions <i>or</i> <i>LCOM 715 — Trusts and Estates</i> .....	3	LAW 755 — Constitutional Law II .....	3
LAW 760 — Evidence .....	3	LCIV 720 — Donations .....	2
LAW 745 — Business Organizations I .....	3	LAW 746 — Business Organizations II ...	3
Electives .....	3	LAW 780 — Taxation I .....	3
	<u>15</u>	Electives .....	3 <sup>1</sup> 2
			<u>15 or 16</u>

## THIRD YEAR

LCIV 725 — Sales and Leases <i>or LCOM</i> <i>720 — Commercial Transactions</i> .....	3	LCIV 740 — Security Rights <i>or</i> .....	3
LCIV 730 — Community Property .....	3	<i>LCOM 721 — Secured Transactions</i> ....	2
LAW 781 — Law and Poverty .....	2	LCIV 735 — Louisiana Code of Civil Procedure .....	3
Electives .....	10 <sup>1</sup> 7	Electives .....	12 <sup>1</sup> 8
	<u>16 or 15</u>		<u>14</u>

In addition to the required courses listed above, students must take one of the three courses which gives a philosophical and historical perspective on law. These courses are identified in the list of Category I electives on p. 26. Also, students must satisfy the writing requirement as set forth on p. 29. Furthermore, students must satisfy the requirements of the skills training program in order to graduate. **All freshman students are required to carry the full academic load listed for their respective curricula during the first year of study.**

<sup>1</sup> Number of elective hours to be taken by common law students.

**PART-TIME CURRICULUM**

The part-time evening program offers only the civil law curriculum. The normal time frame for part-time students is four academic years plus one or two summer sessions. Resident study requires that the student carry not less than eight credit hours a semester and pass a minimum of six. All students in the evening division are part-time students. The maximum time allowed for completion of the degree by all students is **five** academic years of resident law study.

**FIRST YEAR**

<i>Fall Semester</i>		<i>Spring Semester</i>	
LAW 700 — Contracts I .....	3	LCIV 710 — Conventional Obligations ...	3
LAW 705 — Torts I .....	3	LAW 710 — Torts II .....	2
LCIV 700 — Civil Law of Persons .....	3	LCIV 705 — Civil Law Property .....	3
LAW 770 — Legal Profession .....	2	LAW 715 — Legal Research .....	2
	<u>11</u>	and Writing .....	<u>10</u>

**SECOND AND THIRD YEAR\***

<b>1994-95</b>			
LAW 750 — Constitutional Law I .....	3	LAW 755 — Constitutional Law II .....	3
LCIV 715 — Successions .....	3	LCIV 720 — Donations .....	2
LAW 735 — Criminal Law .....	2	LAW 740 — Administration of Criminal ...	
LAW 765 — Moot Court (Second Year) ..	2	Justice I .....	3
or		Elective .....	3
Elective (Third Year) .....	2 or 3		<u>11</u>
	<u>10 or 11</u>		

**SECOND AND THIRD YEAR\***

<b>1993-94</b>			
LAW 760 — Evidence .....	3	LAW 746 — Business Organizations II ...	3
LAW 725 — Civil Procedure I .....	3	LAW 730 — Civil Procedure II .....	3
LAW 745 — Business Organizations I .....	3	LAW 780 — Taxation I .....	3
LAW 765 — Moot Court (Second Year) ..	2	Elective .....	2
or			<u>11</u>
Elective (Third Year) .....	2		
	<u>11</u>		

**FOURTH YEAR**

LCIV 740 — Security Rights .....	3	LCIV 735 — Louisiana Code of Civil	
LAW 725 — Sales and Leases .....	3	Procedure .....	3
Electives .....	5	LCIV 730 — Community Property .....	3
	<u>11</u>	LAW 781 — Law and Poverty .....	2
		Electives .....	3
			<u>11</u>

To earn 90 credit hours required for graduation, students in the part-time curriculum must earn additional hours in a summer session or through a grant of a waiver from the eleven hour rule.

\*Law 765 – Moot Court, offered each year, is to be taken by second year students. The other second year courses alternate from one year to the next.

## SKILLS TRAINING PROGRAM

In the academic year 1985-86 the School of Law began offering, in addition to its academic curriculum, a program in lawyering skills. Students are required to accumulate eight (8) skills points in order to graduate.

The program is intended to identify and nurture the component skills which blend together to create a competent and professional attorney. Consequently law students will be required to complete a minimum of two (2) skills credits in each of the following skills area: office practice, trial practice and appellate practice. Further, Loyola School of Law is committed to the proposition that it is every attorney's professional responsibility to render legal services to the poor on a *pro bono* basis whenever possible. The skills curriculum is designed to sensitize the student to this responsibility by requiring all students to show competency in the fourth skill area of *pro bono* practice.

Skills credits will be earned by taking certain courses in each of the four skills categories. Some of the course work will receive normal academic credit, as well as skills credit. The remainder of the credits will be accumulated by participating in mini-courses such as trial practice, motion practice, client counseling and interviewing, negotiation, mediation, and office management, which will be taught by members of the practicing bar.

## SUMMER SCHOOL

A limited number of courses are offered each summer in an eight-week session. Schedules are available in the spring. A maximum of six credit hours may be earned in New Orleans in a summer session.

All students, after completion of their freshman year, are permitted to enroll in summer school classes. Students are permitted to complete summer school regardless of the nature of their spring records. Summer school grades will be taken into account in the determination of status (good standing, probation, exclusion) for the fall semester.

## STUDY ABROAD

As part of Loyola's Civil Law tradition and growing international emphasis, law courses are offered abroad in special five week summer sessions. One session is held in Cuernavaca, Mexico, with an optional two-week extension in either Costa Rica or Brazil. Another summer program is located in Kyoto, Japan. A third session is held in Eastern Europe: Moscow, St. Petersburg, Russia, and Budapest, Hungary, with an optional two-week extension in Vienna, Austria. These sessions are offered in cooperation with prominent foreign law schools and emphasize comparative and international law subjects, especially those relevant to the host countries' legal systems and cultures.

Through Loyola's summer program in Kyoto, Japan, students can receive an introduction to Japanese law while living in one of the world's most historic cities. The program is held in conjunction with Doshisha University, among Japan's leading institutions of higher learning. Courses are taught by prominent Japanese and American scholars.

Students who choose to participate in the Mexican program may choose from a selection of four to six courses. Generally these courses satisfy required as well as elective course requirements. The courses are taught by Loyola professors as well as those from other schools (including Mexico). The optional two-week extension of the Latin American program will alternate between Costa Rica and Brazil from year to year.

The courses offered in the Eastern European session will vary from year to year. Subjects include Business Organizations, Comparative Law, Comparative Judicial Systems, Comparative Constitutional Law, and Socialist Legal Systems in Transition (a before and after look at the theory and structure of East European legal systems). There will be an optional two-week extension in Vienna comparing American, Austrian and German legal systems. The courses will be taught by Loyola professors as well as some from the Eotvos Lorand University in Budapest, the University of Vienna, and Moscow State University.

Law students from all over the United States attend Loyola's summer program abroad. Therefore, it provides Loyola students with a chance to interact and exchange ideas with a broad spectrum of law students interested in international law.

## **JURIS DOCTOR/MASTER OF BUSINESS ADMINISTRATION**

The JD/MBA program is designed for those students seeking advanced education in business administration in addition to an education in the law.

Applicants for the JD/MBA program must apply separately to the School of Law and to the College of Business graduate program and be accepted individually to both. The schools together will determine whether the applicant is eligible for the combined program. The JD/MBA applicant must present satisfactory evidence of having earned an undergraduate degree as well as satisfactory completion of 30-36 credit hours of designated undergraduate business course requirements.

Normal degree requirements of 90 semester hours (Juris Doctor) and 30 semester hours (Master of Business Administration) are complemented and reduced to 81 semester hours (Juris Doctor) and 21 semester hours (Master of Business Administration). Each program is reduced by nine semester hours as each program accepts, as part of its requirement, nine semester hours from the other program.

Upon completion of the program, the student will be awarded two separate degrees. The requirements for both must be completed, however, before either degree can be awarded.

Students participating in the joint program must maintain a minimum grade point average of 2.30 (4.00 scale) in the School of Law and 3.00 (4.00 scale) in the College of Business Administration.

Students failing to meet all of the requirements of the program are awarded the Juris Doctor or Master of Business Administration degree only if they fulfill the requirements for the individual degree as outlined in the School of Law or Graduate bulletins, respectively.

## **JURIS DOCTOR/MASTER OF ARTS – RELIGIOUS STUDIES**

The JD/MA in Religious Studies program is designed for those students seeking advanced education in the academic study of religion in addition to an education in the law. Concentrations in ethics, biblical studies and religious studies are available in the M.A. program.

Applicants for the JD/MA in Religious Studies program must apply separately to the School of Law and to the College of Arts and Sciences graduate program and be accepted individually to both. The schools together will determine whether the applicant is eligible for the combined program. The joint degree applicant must present satisfactory evidence of having earned an undergraduate degree as well as satisfactory completion of 9-12 credit hours of religious studies/philosophy.



Normal degree requirements of 90 semester hours (Juris Doctor) and 36 semester hours (Master of Arts) are complemented and reduced to 81 semester hours (Juris Doctor) and 27 semester hours (Master of Arts). Each program is reduced by nine semester hours as each program accepts, as part of its requirement, nine semester hours from the other program.

Upon completion of the program, the student will be awarded two separate degrees. The requirements for both must be completed, however, before either degree can be awarded.

Students participating in the joint program must maintain a minimum grade point average of 2.30 (4.00 scale) in the School of Law and 3.00 (4.00 scale) in the College of Arts and Sciences.

Students failing to meet all of the requirements of the program are awarded the Juris Doctor or Master of Arts degree only if they fulfill the requirements for the individual degree as outlined in the School of Law or Graduate bulletins, respectively.

For further information on the M.A., please write: Director of Graduate Studies, Department of Religious Studies, Loyola University, New Orleans, Louisiana 70118.

## **JURIS DOCTOR/MASTER OF ARTS – MASS COMMUNICATIONS**

The JD/MA in Mass Communications program is designed for those anticipating careers in communications law, management, and policymaking. Through the program, future communication lawyers acquire an understanding of the industry. Future managers and policymakers obtain the legal knowledge and skills that allow them to operate effectively in the regulatory environment.

Applicants for the joint degree program must apply separately to the School of Law and to the Department of Communications graduate program and be accepted individually to both. The schools together will determine whether the applicant is eligible for the combined program. The applicant must present satisfactory evidence of having earned an undergraduate degree.

Normal degree requirements of 90 semester hours (Juris Doctor) and 30 semester hours plus a six-hour thesis or professional project (Master of Arts) are complemented and reduced to 81 semester hours (Juris Doctor) and 21 semester hours (Master of Arts) plus the thesis or project. Each program is thus reduced by nine semester hours as each accepts, as part of its requirement, nine semester hours from the other.

Upon completion of the program, the student will be awarded two separate degrees. The requirements for both must be completed, however, before either degree can be awarded. Joint degree students will also successfully complete Law 285, Mass Communication Law, and Law 850, Copyright Law. In addition, where appropriate, one member of the law faculty will participate in the candidate's M.A. thesis review committee. Students participating in the joint program must maintain a minimum grade point average of 2.30 (4.00 scale) in the School of Law and 3.00 in the Department of Communications, with no grade lower than a C in the latter.

Students failing to meet all of the requirements of the program are awarded the Juris Doctor or Master of Arts degree only if they fulfill the requirements for the individual degree as outlined in the School of Law or Graduate bulletins, respectively.

For further information on the M.A., please write: Director of Graduate Studies, Department of Communications, Loyola University, New Orleans, Louisiana 70118.

## **JURIS/DOCTOR/MASTER OF URBAN AND REGIONAL PLANNING**

The JD/MURP program is designed for those seeking professional training in planning cities and regions with specific emphasis given to their social, economic, environmental, political and physical aspects, as well as the interaction of these factors. This program is offered by the University of New Orleans (UNO) from the UNO College of Urban and Public Affairs. The objective of the program is to prepare students to be planners in city, regional, state and federal planning agencies; private consulting firms and public service organizations; and other public or private institutions.

Applicants for this joint program must apply separately to the School of Law and to the UNO College of Urban and Public Affairs and be accepted individually to both. The schools together will determine whether the applicant is eligible for the combined program. The applicant must present satisfactory evidence of having earned an undergraduate degree.

Normal degree requirements of 90 semester hours (Juris Doctor) and 45 credit hours including a three to six-hour thesis (MURP) are complemented and reduced to 81 semester hours (Juris Doctor) and 36 credit hours (MURP) plus the thesis. Each program is thus reduced by nine semester hours as each accepts, as part of its requirements, nine semester hours from the other program.

Upon completion of the program, the student will be awarded two separate degrees. The requirements for both must be completed, however, before either degree can be awarded. A student will not be allowed to enroll in Loyola School of Law courses in Clinical Seminar, Legal Research or Independent Study. The nine hours of credit earned at UNO in the MURP program will count toward the total earned hours at Loyola but will not affect the student's cumulative Loyola grade point average. No credit will be awarded for a course taken in the UNO/MURP program unless the grade is at least equal to a C+ on the Loyola grading scale. No credit will be accepted until a student has successfully completed the first year of study at Loyola with an average of 2.3 or better. The student must maintain an average of 2.5 or better in the MURP program.

Students failing to meet all of the requirements of the program are awarded either the Juris Doctor or Master of Urban and Regional Planning degree only if they fulfill the requirements for the individual degree as outlined in the Loyola School of Law or UNO Graduate Bulletins, respectively. For further information on the MURP, please write: Graduate Coordinator, CUPA, University of New Orleans, LA 70148, (504) 286-6277.

## **JURIS DOCTOR/MASTER OF PUBLIC ADMINISTRATION**

The JD/MPA program is designed for those seeking an advanced degree in the field of governmental administration. This program is offered by the University of New Orleans (UNO) from the UNO College of Urban and Public Affairs. The program is interdisciplinary, with equal participation from the College of Urban and Public Affairs, the College of Business Administration, and the Department of Political Science at UNO.

Applicants for this joint program must apply separately to the School of Law and to the UNO College of Urban and Public Affairs and be accepted individually to both. The schools together will determine whether the applicant is eligible for the combined program. The applicant must present satisfactory evidence of having earned an undergraduate degree.

Normal degree requirements of 90 semester hours (Juris Doctor) and 42 credit hours including a six-hour thesis (MPA) are complemented and reduced to 81 semester hours (Juris Doctor) and 33 credit hours (MPA) plus the thesis. Each program is thus reduced by nine semester hours as each accepts, as part of its requirements, nine semester hours from the other program.

Upon completion of the program, the student will be awarded two separate degrees. The requirements for both must be completed, however, before either degree can be awarded. A student will not be allowed to enroll in Loyola School of Law courses in Clinical Seminar, Legal Research or Independent Study. The nine hours of credit earned at UNO MPA will count toward the total earned hours at Loyola but will not affect the student's cumulative Loyola grade point average. No credit will be awarded for a course taken in the UNO MPA program unless the grade is at least equal to a C+ on the Loyola grading scale. No credit will be accepted until a student has successfully completed the first year of study at Loyola with an average of 2.3 or better. The student must maintain an average of 2.5 or better in the MPA program.

Students failing to meet all of the requirements of the program are awarded either the Juris Doctor or Master of Public Administration degree only if they fulfill the requirements for the individual degree as outlined in the Loyola School of Law or UNO Graduate Bulletins, respectively.

For further information on the MPA, please write: Graduate Coordinator, CUPA, University of New Orleans, New Orleans, LA 70148, (504) 286-6277.

## **CERTIFICATE IN CIVIL LAW AND COMMON LAW PROGRAM**

In fall 1992, the faculty of the Loyola University School of Law approved the creation of a program granting a Certificate in Civil Law and Common Law. This unique certification program is based upon Loyola's dual common law and civil law curricula which encourages substantial study of the two dominant Western legal systems. A student choosing to complete the requirements for the certificate will acquire an understanding of the conceptual framework of each legal system. In an era of increasing recognition of the international marketplace, an individual with this understanding is well equipped to deal with legal issues from the perspective of the two legal systems that prevail throughout much of the world.

### **Requirements for Common Law Students**

Common law students are eligible to receive the certificate at graduation upon the successful completion of all requirements for common law students plus three additional courses:

- |             |                                      |        |
|-------------|--------------------------------------|--------|
| 1. 0602-705 | Civil Law Property                   | 3 hrs. |
| 2. 0602-710 | Civil Law Conventional Obligations   | 3 hrs. |
| 3.          | <i>one of the following courses:</i> |        |
| 0602-700    | Civil Law of Persons                 | 3 hrs. |
| 0602-715    | Successions                          | 3 hrs. |
| 0602-720    | Donations                            | 2 hrs. |
| 0602-725    | Sales and Leases                     | 3 hrs. |
| 0602-730    | Community Property                   | 3 hrs. |
| 0602-740    | Security Rights                      | 3 hrs. |

## Requirements for Civil Law Students

Civil law students are eligible to receive the certificate at graduation upon the successful completion of all requirements for civil law students plus three additional courses:

1. 0603-710 Common Law Property II 3 hrs.
2. 0603-720 Commercial Transactions 3 hrs.
3. *one of the following courses:*
  - 0603-705 Common Law Property I 3 hrs.
  - 0603-701 Contracts II 3 hrs.
  - 0603-715 Trusts and Estates 3 hrs.
  - 0603-721 Secured Transactions 2 hrs.

**In addition**, in order to be eligible to receive the above certificate, a student must satisfy the "Perspective Course" requirement by taking either Western Legal Tradition (3 hrs. – 0601-803) or Comparative Law (3 hrs. – 0601-881).

The certificate is initially available to students graduating in May 1993.

## ELECTIVES

In order to provide students with a greater degree of predictability in regard to the scheduling of courses, the electives offered in the School of Law are divided into three categories.

*CATEGORY I* consists of those courses which the School of Law will make every effort to offer each year. Insufficient faculty or extraordinary circumstances may make it impossible to adhere to this plan, but whenever there is a conflict, these courses will be given first consideration.

*CATEGORY II* consists of those courses the School of Law will attempt to offer every other year. The same caveat applies as in Category I.

*CATEGORY III* consists of those courses which will be offered whenever student interest and faculty availability permit. Student interest will be consulted in determining which of these courses will be offered in any given semester. Courses in Category III will be offered only when arrangements have been made to offer those in the first two groups. They may, however, be offered frequently, even yearly, if student interest and faculty availability permit.

### CATEGORY I

Administrative Law	<sup>1</sup> Jurisprudence
Admiralty	Labor Law
American Legal History	Law Review Honors Tutorial
Business Planning	Law Review Seminar
Clinical Seminar	Legal Accounting
<sup>1</sup> Comparative Law	Legal Research
Conflict of Laws	Louisiana Probate
Courts in a Federal System	Louisiana Trusts
Creditors' Rights and Bankruptcy	Negotiable Instruments
Federal Income Tax of Corporations	Transmission
Federal Taxation of Wealth	Trial Practice Seminar
Independent Study	<sup>1</sup> Western Legal Tradition
International Law	

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<sup>1</sup> Students are required to take at least one of these courses prior to graduation.



## **CATEGORY II**

Administration of Criminal Justice II	Family Law
Administration of Criminal Justice III	Insurance Law
Antitrust Law	International Law Seminar
Constitutional Law Seminar	Land Development
Copyright Law	Maritime Personal Injury
Corporate Finance	Mineral Law
Dialogues in Law and Ethics	Products Liability
Employee Remedies (Personal Injuries)	Securities Regulation
Environmental Law	Sex Discrimination Seminar
Estate Planning	Workers' Compensation

## **CATEGORY III**

Administrative Advocacy	Introduction to Logic and Legal Reasoning
Advanced Federal Income Taxation	Juvenile Law Seminar
Advanced Property Law Seminar	Law and Education Seminar
Advanced Torts Seminar	Law and Medicine
Child Advocacy Law Seminar	Law and Social Science
Civil Code: Problems and Doctrine	Legislation
Client Interviewing, Counseling and Negotiation	Legislative Advocacy
Consumer Law	Legislative Process
Construction Industry Law	Louisiana Probate Seminar
Contracts/Commercial Law Seminar	Mass Communications Law
Criminal Law Seminar	Patent Law
Employment Discrimination	Regulated Industries
Environmental Law Seminar	Seminar on the Regulation of Sports and Entertainment Industries
Evidence/Procedure Seminar	State and Local Government
Family Law Seminar	Taxation of Partnerships
Federal Criminal Law	Title Examination
Federal Tax Procedure	Trademark, Tradename and Unfair Trade Practices Law
Federal Taxation Seminar	Urban Legal Problems (Zoning Law)
Financial Institutions Law	
Immigration and Nationality Law	
International Commercial Law	

# ACADEMIC REGULATIONS

## HONOR CODE

Students in the Loyola School of Law are governed by an honor code. An elected student committee acts as a fact finding committee for the honor code. The committee reviews complaints and accords a hearing. If the complaint is found to be substantial and if the complaint is sustained, the student may appeal to the dean. The Honor Code is printed in full on page 79.

## KNOWLEDGE OF REGULATIONS

Students are responsible for compliance with the regulations of the university and should familiarize themselves with the provisions of this bulletin distributed by the Office of Admissions, the *Academic Rules, Policies and Procedures* pamphlet distributed by the Dean's Office, the *Registration Schedules* distributed by the Office of the Registrar, the *Student Handbook* distributed by the Office of Student Affairs, posted official notices, and instructions given to students.

The university, through the deans, may authorize changes and exceptions where it finds them desirable and consistent with the continuous and orderly review of its policies. Upon enrollment, it is understood that both the student and the parents or guardians of a dependent student agree that the student will be governed by the university regulations and will abide by decisions made by proper authorities of the university regarding the individual student.

## COURSE LOAD

Full-time students will not be permitted to schedule more than 16 hours of law work in any semester without special permission from the associate dean for academic affairs of the School of Law. However, students who are registered for a full schedule in either program may audit any course they have not scheduled. They should receive permission of the faculty member offering the course. Full-time upperclassmen will not be permitted to schedule less than 10 hours of law work in any one semester. Full-time freshmen must schedule 16 hours in the first semester and 15 hours in the second semester.

Part-time students will not be permitted to schedule more than 11 hours of law work in any one semester. Part-time upperclassmen will not be permitted to schedule less than eight hours each semester unless it is impossible for them to choose that many from the courses that are offered. Part-time freshmen must schedule 11 hours in the first semester and 10 in the second semester.

Students must complete their requirements in *five calendar years*.

Students registered in the School of Law will not be permitted to register for courses in any other school without special permission from the associate dean for academic affairs of the School of Law. Permission will be granted only to upperclassmen in special instances. Except for those students enrolled in the JD/MBA or JD/MA programs, no one will be permitted to take more than three hours of work in another school while enrolled in the School of Law.

## **WRITING REQUIREMENT**

The faculty has established a requirement that prior to graduation a student must demonstrate writing ability by the successful completion (as evidenced by a grade of C or higher) of one of the following:

- (1) Law Review Seminar (Law 892)
- (2) Law Review Honors Tutorial (Law 891)
- (3) Legal Research (Law 898, a 2-hour credit assignment)
- (4) A Seminar in:

Advanced Property Law Seminar (LAW 801)  
Law and Education Seminar (LAW 802)  
Evidence/Procedure Seminar (Law 813)  
Construction Industry (Law 819)  
Advanced Torts Seminar (Law 826)  
Contracts/Commercial Law Seminar (Law 827)  
Law and Social Science Seminar (Law 831)  
Family Law Seminar (Law 853)  
Child Advocacy Law Seminar (Law 855)  
Criminal Law Seminar (Law 862)  
Environmental Law Seminar (Law 886)  
Juvenile Law Seminar (Law 865)  
Business Planning (Law 867)  
International Law Seminar (Law 884)  
Constitutional Law Seminar (Law 877)  
Sex Discrimination Law Seminar (Law 885)  
Federal Taxation Seminar (Law 887)

(5) Any new seminar or course or existing course in which a paper of suitable length and quality is either required or offered by the instructor as an option.

## **PERSPECTIVE COURSE (READING) REQUIREMENT**

The faculty has also established a requirement that, prior to graduation, students must take one of three courses which give a philosophical and historical perspective on law: Jurisprudence, Western Legal Tradition, or Comparative Law. Other courses may from time to time be added to this list.

## **EARLY REGISTRATION**

Currently enrolled students may participate in early registration for the subsequent term. Graduating students and transient students are not eligible. Early registration is conducted by mail in November and April and followed by continued early registration.

Students who register early are required to confirm their registration by picking up their early registration confirmation form in the Office of the Dean. Once their registration is thus confirmed, the students are enrolled and will be billed accordingly. If they decide not to return to the university in the semester for which they registered, they must officially withdraw before the semester begins. Students who fail to confirm their registration have their registrations cancelled.

## **REGISTRATION**

Registration is held at the beginning of the term for new students and for students enrolled in the previous term who did not participate in early registration. Students who registered early may drop or add at registration. Those admitted as transient students must complete their credentials during the term of their first admission and thus must be readmitted for the next term as non-degree-seeking students or degree-seeking students in order to continue their enrollment. Students with financial obligations to the university may not register until such obligations have been satisfied.

Handicapped students who notify the dean's office will be assisted in their registration by a staff member.

## **LATE REGISTRATION**

Late registration is normally held on the second and third working days after registration. A late registration fee is assessed, and a student may be required to pay tuition in full. Students with financial obligations to the university may not register until such obligations have been satisfied.

## **DROP/ADD PERIOD**

After late registration, a \$5 per transaction drop/add fee is charged. Because of external and internal reportings on enrollments, deadlines for drop/add activity must be strictly enforced. A dropped course is removed from the student's record.

Registration for the audit grading option may be selected by students during registration or the drop/add period and may not be changed at a later date.

## **WITHDRAWAL FROM COURSES**

Up to one week following the mailing of midterm period grade reports, students may receive an administrative withdrawal from a course. Students receive a W in the course and the transaction requires the advisor's and instructor's signatures.

After this administrative withdrawal period, students may petition their instructors no later than two weeks before the last class day. Based on the student's petition, a faculty member may award a UW or require the student to complete the course. Failure to obtain an administrative withdrawal or to petition the instructor may result in the grade of AF. The decision of the faculty member is recorded on the final grade roster.

## **WITHDRAWAL FROM THE UNIVERSITY**

A student who withdraws from the university during a semester before taking the final examinations of the semester forfeits all credit work done in that semester.

To withdraw officially from the university a student must:

1. Obtain withdrawal forms from the Office of Law Records, in the School of Law.
2. Obtain signatures of the designated officials on the withdrawal form.
3. Resident students must also obtain clearance from the Office of Residential Life.
4. Students should consult the official university calendar for the tuition refund schedule.

Withdrawal is not complete or official until all signatures have been obtained and forms are returned to the Office of the Registrar on the main campus.

Those students who withdraw officially from the university prior to the last day for dropping courses as recorded in the academic calendar, will have the courses removed from their records. Students withdrawing from the university after the drop period but in the withdrawal period will receive Ws. After the withdrawal period, the grade is assigned by the instructor.



Students who have not been enrolled at the university for a period of two semesters or more must follow the degree requirements in effect at the time of their re-entry.

**MEDICAL WITHDRAWAL**

A student will be granted a Medical Withdrawal within the semester if the student is incapacitated, providing that detailed written documentation is provided by the student’s health care professional to the associate dean for academic affairs, who will make a final recommendation to the vice president for student affairs.

Any student receiving a medical withdrawal during the semester may be required to remain out of class the succeeding semester. (This decision will be based on seriousness of illness and time of withdrawal.) Medical withdrawals must be made within the semester being requested (during illness). The assistant vice president for student affairs will decide the appropriate refund, if any.

**LEAVE OF ABSENCE**

Students enrolled in one term may apply to the dean for a leave of absence for either the next term or academic year and process a leave of absence form in the Office of the Registrar. Students returning from a leave of absence are subject to the policies of the bulletin under which they were originally admitted.

A leave of absence is not granted to a student transferring to another school.

**ENROLLMENT AT OTHER LAW SCHOOLS**

The associate dean for academic affairs may give written permission for a student to take courses at other law schools, thus assuring the student that the courses will be applied toward the student’s current program. An official copy of the transcript from the other school must be submitted to the Office of the Registrar prior to the completion of Loyola’s next term. No credit will be awarded for a course taken at another law school unless the grade is at least equal to the minimum grade point average required for graduation at that school (e.g., a C on the Loyola grading scale). Credit earned at other schools will count toward total earned hours but will not affect the student’s cumulative grade point average.

**SUMMER SCHOOL POLICY**

Students pursuing degrees at Loyola are encouraged to advance their progress toward completion by attending Loyola’s summer sessions. Loyola students desiring to attend summer sessions elsewhere must have prior, written permission from the associate dean for academic affairs if they want such credits to apply toward a Loyola degree.

Students are hereby cautioned that the associate dean for academic affairs will only grant permission to take courses elsewhere when the student can demonstrate compelling reasons to do so.

**CLASSIFICATION**

Degree seeking students are admitted to a degree program and classified as follows:

	Total Earned Hours		Total Earned Hours
<b>Freshmen</b>		<b>Juniors</b>	
Day Program	0-31	Day Program	32-59
Evening Program	0-21	Evening Program	40-68
<b>Sophomores</b>		<b>Seniors</b>	
Evening Program	22-39	Day Program	60-90
		Evening Program	69-90

## ATTENDANCE

Regular and punctual attendance is required. No student will be given credit for work done in any course in which he or she has failed to attend at least 75 percent of the scheduled classes. Excessive absences will be recorded with a grade of UW. The student has the primary responsibility to keep a record of absences.

Upon a showing of compelling hardship and in exceptional circumstances, the Student Petitions Committee may relieve a student of this requirement. Petitions for this purpose must be submitted in a timely manner—at least a week prior to the examination period. The committee may permit the student to take the examination or give no relief.

## EXAMINATIONS AND GRADES

Examinations are given at the end of each semester. The alphabetical system of grading is used. The quality of work indicated by these grades is as follows:

Grade	Quality of Work
A .....	Excellent
B+ and B .....	Good
C+ and C .....	Satisfactory
D+ and D .....	Unsatisfactory
F .....	Failure
Other grades that may be given are:	
AF .....	Absent from Examination
AU .....	Audit
AI .....	Audit Incomplete
I .....	Incomplete
IP .....	In Progress
W .....	Administrative Withdrawal
UW .....	Unauthorized Withdrawal (Excessive Absences)

The I grade is to be assigned only when the instructor has been presented with serious and compelling reasons why the student should be allowed to complete the course at a later date. These reasons are customarily medical. The I grade is not an automatic extension. If the I grade is not made up by the end of the term subsequent to the term in which it was incurred, it can only be made up by special permission of the dean. An I grade which is not made up becomes permanent. A permanent I is not included in the tabulation of the quality hours, nor the grade point average.

In the case of a student who fails to appear for an examination without officially withdrawing, the following action will be taken:

1. Upon timely petition addressed to the Student Petition Committee, the student may, when he or she presents evidence of sufficient cause, such as personal illness, death in immediate family or unavoidable detention out of town, be permitted to take a deferred examination. The record of the student will list the course(s) as "Incomplete." Such examination shall normally be completed the next time the students are examined in the course.
2. In all other cases the record will be marked AF. This grade will be considered as an F in determining student averages and will indicate nonattempt of the examination for required course purposes.
3. Once a student receives a copy of the examination he or she is committed to a grade. If a student is present to take an examination, but for serious reason believes that she or he is unable to take it, the student should immediately advise the instructor of the circumstances.

STUDENT PETITIONS COMMITTEE

This committee will receive petitions from students for a variation from the rules and policies of the School of Law. Requests must be made in a timely manner.

GRADE POINT AVERAGES

A student’s grade point average is based on the credit hours, grading method, grade awarded and quality points. The following definitions apply:

QUALITY HOURS are the units upon which a student’s grade point average is calculated. They differ from earned hours because quality hours do not include the pass grade and do include failed courses.

LOYOLA EARNED HOURS are the credit hours earned while taking courses at Loyola.

TOTAL EARNED HOURS include all credit earned at Loyola plus the hours awarded by Loyola for course work transferred from other universities.

QUALITY POINTS are calculated by multiplying the points associated with a grade (A = 4, etc.) by the quality hours (a 3-credit-hour course with a grade of A will result in 12 quality points).

GRADE POINT AVERAGES are calculated by dividing the total quality points by the total quality hours.

CUMULATIVE GRADE POINT AVERAGES include only the course work taken at Loyola.

GRADE REPORTS

A report of the grades made by a student in his or her scheduled courses is sent to the student at the end of each semester. Grades may be released to parents or guardians if the student certifies that he or she is claimed as a dependent for federal income tax purposes. This certification must be made each semester at the time of registration.

Loyola’s grade reports list the courses, grades, Loyola grade point average (both cumulative and semester), and the total earned hours.

Discrepancies must be appealed in writing to the Law School Records Office within 30 days of the last examination.

Grade reports are withheld until all financial indebtedness to the university is satisfied.

CHANGE OF GRADE

An instructor may change a grade previously assigned by processing an official change of grade form in the Office of the Registrar. The instructor must request the grade change form, cite the reason for changing the grade, and obtain the approval of the dean.

JURIS DOCTOR DEGREE REQUIREMENTS

To be eligible for graduation a student must earn 90 credit hours, have a minimum grade point average of 2.0 on all work attempted, complete the required courses, and complete the period of resident study extending over a minimum of three academic years.

Quality points are earned according to the following schedule:

Grade	Quality Points
A .....	4.0
B+ .....	3.5
B .....	3.0
C+ .....	2.5
C .....	2.0
D+ .....	1.5
D .....	1.0
F .....	0

## **ACADEMIC STANDARDS**

It is expected that a student should do satisfactory work and should, therefore, have a minimum average of 2.0 at all times.

A student who has failed a required course must repeat that course. A student who has earned a grade of less than C may repeat the course for credit. In such cases, both grades will be posted on the student's transcript.

## **ACADEMIC PROBATION**

A student will be on academic probation at any time the overall average is less than 2.0. Students on academic probation may not hold office or otherwise participate in formal extracurricular activities of the School of Law.

## **EXCLUSIONS**

A student will be automatically excluded from the School of Law if:

1. at the end of the first fall, spring and summer semesters of law school work the student's overall average is less than 2.0;
2. at any time thereafter the overall average of a full-time or part-time student is less than 2.0, providing the student has been on academic probation for the semester immediately preceding exclusion.

See also the rules pertaining to summer school page 21.

## **CAREERS**

Students may have an undergraduate, graduate and/or professional career at Loyola University. Each career has its own grade point average, which will not reflect courses taken that are at a level different from a student's career at that time. Therefore, for students who receive a bachelor's degree and return to take undergraduate courses as a law or graduate student, their grade point average at the time of the awarding of the undergraduate degree will not be affected by this later course work. In addition, the graduate or law grade point average will not include quality points for undergraduate courses.

## **CHANGE OF MAJOR**

Students may request a change in major (civil or common law) by completing the appropriate form and submitting the form to the Office of the Dean. The petition may be made at any time and takes effect in the next term.

## **ELIGIBILITY FOR GRADUATION — CERTIFICATION TO SIT FOR BAR EXAMINATION**

Students must meet the specific requirements of their degree programs as set forth in this bulletin. The university, through the deans, may authorize changes and exceptions where it finds them desirable and consistent with the continuous and orderly review of its policies.

To be eligible for graduation, students must have fulfilled their specific degree program requirements and college requirements, must have a 2.0 Loyola cumulative grade point average, and have been certified to graduate by their dean.

In order to be certified for graduation and in order to be certified to the appropriate bar admission authorities for eligibility to take a bar exam, the student must satisfy all financial obligations to the university.

In the first part of the academic year in which a student expects to graduate, he or she must apply for graduation with the registrar. If unable to graduate in that term, the student must reapply for graduation.



## GRADUATION

Loyola confers degrees in May, August, and December. After grades are received, the university determines graduation grade point averages and distinctions. Subsequently, the Office of the Registrar posts the degrees and distinctions to transcripts. Diplomas and transcripts are not released until the student has discharged all financial and contractual obligations to the university. After a student has graduated, no change may be made in his or her record, except to correct a discrepancy (see *Grade Reports*, page 33).

## GRADUATION DISTINCTIONS

Graduation distinctions are determined on the basis of the student's Loyola cumulative grade point average.

A student who has made a cumulative average of 3.4 on the Loyola cumulative graduates *cum laude*, one who has made an average of 3.6, *magna cum laude*; one who has made an average of 3.8, *summa cum laude*. These distinctions are inscribed on the diplomas, noted in the list of graduates published for the commencement exercises, and listed on the transcripts.

## COMMENCEMENT

Loyola holds a commencement at the end of the fall and spring terms. The commencement program is not a certification document of the university. The list of graduates is published in the next bulletin.

## DIPLOMAS

The diploma given to students upon graduation carries the university information, student's name, university distinctions, and degree title. Diplomas will be released only to students who have discharged their financial and legal obligations to the university.

## TRANSCRIPTS

Loyola is authorized to distribute only Loyola's own transcripts, not transcripts from other universities. Only the Loyola's Office of the Registrar may issue transcripts. Students may have three records at Loyola which comprise the official transcript: undergraduate, graduate, and law. Upon a student's signed request, all official transcripts are sent by the registrar's office to others. Transcripts marked, "Issued to the Student," are given by the registrar's office to students. In accordance with recommendations of the American Association of Collegiate Registrars and Admissions Officers, official transcripts issued to students should not be treated as an official academic credential. Transcripts carry notations identifying major, degree program, Loyola term and cumulative statistics, degrees earned at Loyola and other institutions, date of birth, and prior level. Academic exclusion and dismissal are indicated on the transcript for students placed in this status.

Loyola will withhold transcripts, grade reports, diplomas, and statements of honorable dismissal until indebtedness to the university has been discharged.

## **POLICY ON RELEASE OF INFORMATION**

Public Law 93-380 (also known as the Buckley Amendment and as the Privacy Rights of Parents and Students – Section 438 of the General Education Provisions Act) permits only the release of “directory information” about students without the student’s written consent. Directory information includes:

Student’s name, address, telephone number, date and place of birth, college, major, classification, dates of enrollment, degrees conferred, dates of conferral, any graduation distinctions, and the institution attended immediately prior to admission.

The law further provides that any student may, upon written request, restrict the printing of such directory information in the student address directory. The student may so indicate on the personal data form at each registration.

The law requires such written consent of the student for the release to anyone (including parents) of other than directory information with the following exceptions: (a) other school officials within the educational institution who have legitimate educational interests; (b) officials of schools to which the student seeks to transfer; (c) the comptroller general of the United States, the HEW secretary, the administrative head of an education agency, or state educational authorities; (d) in connection with a student’s application for, or receipt of financial aid; (e) state and local officials or authorities to which such information is specifically required to be reported under state statute adopted prior to November 19, 1974; (f) organizations or educational agencies conducting legitimate research, provided no personal identifiable information about the student is made public; (g) accrediting organizations; (h) parents of a dependent student upon proof of dependency; (i) in connection with an emergency when such information is necessary to protect the health or safety of the student or other persons; and (j) the Veterans Administration.

Loyola University administrators and faculty may have access to information contained in students’ records on a need to know basis.

Personal information shall only be transferred to a third party, however, on the condition that such party will not permit any other party to have access to the information without the written consent of the student and that the information be utilized only for the specific purpose for which it was released.

Under the law, any student has the right to inspect and challenge his or her own educational file, with the exception of letters of recommendation or other material when the author was guaranteed confidentiality prior to January 1, 1975. Positive identification of the student shall be required for such examination and a university official shall remain in the immediate vicinity during the examination process.

# VETERANS AND SOCIAL SECURITY CERTIFICATIONS

Immediately following registration held in the beginning of each term, students who are eligible for benefits through the Veterans and Social Security Administrations can be certified by the coordinator of certifications in the Office of the Registrar. In accordance with Title 38, United States Code, *Veterans Benefits* Loyola University certifies only those students who are admitted to a degree program and who are making satisfactory progress as determined by the probationary and exclusion policies of the university's colleges.

Reimbursement is certified for standard courses only, excluding continuing education courses. All inquiries concerning the certification should be directed to the coordinator of Veterans and Social Security Administration Benefits in the registrar's office.

## Credit Hour

### Certification Rules for Veterans

Classification	Full-time	3/4 Time	1/2 Time	1/4 Time
Law -				
Day or Evening	9	6	3	2
Summer School	6	3	-	-



# RESOURCES AND SPECIAL PROGRAMS

## LAW LIBRARY

The law library houses approximately 230,000 volumes and microform equivalents which support the common and civil law programs of the School of Law. Statutes, reporters, digests, treatises, looseleaves, journals, foreign and international materials can all be found in the library's three floors. A staff of seventeen, including seven librarians, are ready to assist students and faculty in locating the materials they need.

The materials necessary for everyday use are, of course, found in the library, but special effort has also been made in acquiring materials to support scholarly research, particularly from civil law jurisdictions. The library is a depository for federal and Louisiana documents. Audiovisual materials and microforms also help supplement the collection. The card catalog, on the second floor of the library, can be used to access all titles in the library.

LEXIS and WESTLAW are available for students' educational use as well. The library has ten WESTLAW terminals and eleven LEXIS terminals. They are available every hour of library operation. The library also subscribes to NEXIS, accessible through the LEXIS terminals and Dialog, available through the WESTLAW terminals. NEXIS includes numerous general journal and newspaper titles and wire services searchable in full text. Dialog offers multiple databases in abstract and full text format and includes newspapers and reference materials. Both LEXIS and WESTLAW offer students personal passwords providing access to the systems from home computers.

The library has ample table, carrel and lounge seating available for library users. In addition, six group study rooms and seven audiovisual rooms are located on the third floor of the library. Five photocopiers, divided between the three floors, accept copycards which can be purchased in the library. A computer lab is housed on the second floor of the library. The Legal Writing Workshop, set up to assist law students in writing techniques, is also located on the second floor of the library.

## PHYSICAL FACILITIES

The School of Law moved to its newly renovated and expanded 111,000-square-foot facility on the Broadway campus in January 1986. The four-story building houses a combination appellate moot court room-auditorium, a trial moot court room, four lecture rooms, three seminar-meeting rooms, the law clinic, placement interviewing facilities, a student lounge, faculty and administrative offices and student activity offices. An extensive system of built-in audiovisual equipment has been installed for the use of students, faculty and staff. The facility also houses the Loyola Law Clinic, an operational legal office providing legal services to those who might not otherwise be served.

## LAW REVIEW

The faculty and students of the School of Law publish the *Loyola Law Review*. A student board of editors, chosen from senior members of the Law Review, invite outstanding students at the end of their first year of law school to participate in a program of legal research and writing leading to publication of the Law Review. Articles are contributed by law professors and attorneys, but most of the published material is written and edited by Loyola law students.



## **MOOT COURT**

Moot court, a comprehensive program in which students are given an opportunity to participate in intramural and intercollegiate moot court competition, offers training in the arts of oral advocacy and the skills of brief writing.

A moot court board, composed of five senior law students, is responsible for the organization, administration, and selection of members of the national moot court teams who compete with other law schools in the region and nationwide.

Selection for the positions on the teams is made on a competitive basis, with each participant graded individually on each appearance before a bench of judges. Eliminations are made and selection based on those grades.

In the past, Loyola University School of Law teams have won regional competitions as well as the 1974 National Moot Court competition and the best brief award in the 1984 National Frederick Douglass Moot Court Competition.

## **GILLIS W. LONG POVERTY LAW CENTER**

The Gillis W. Long Poverty Law Center was established in 1985 at Loyola School of Law by act of the United States Congress in memory of the late Congressman from Louisiana whose career exemplified service to the needs of the disadvantaged. The center provides training, research and other support to organizations and individuals who are involved in the delivery of legal services to the poor.

## **LAW CLINIC**

The Loyola Law Clinic provides senior law students an opportunity to gain practical experience in criminal, civil and administrative law in a live clinical environment. Participating students receive a total of six hours credit for two semesters of work in the program. Working under the supervision of attorneys, students investigate, prepare, negotiate, and try civil and criminal cases. A limited number of openings are available in the district attorney and city attorney offices. Preference will be given to students who have demonstrated an interest in exploring ways to expand the delivery of legal services to those in society who do not have the resources to secure competent legal representation.

## **THE PUBLIC LAW CENTER**

The Public Law Center is a public interest law firm, jointly operated by Loyola Law School and Tulane Law School with its office at Loyola. It is a unique clinical program devoted to training students in legislative and administrative advocacy rather than in courtroom litigation. The center drafts proposed legislation and agency regulations as a means of providing representation for groups traditionally underrepresented in the legislative and administrative processes. The center provides valuable training in public law for second and third year law students.

## **ROBERT A. AINSWORTH, JR. LECTURE**

Friends and admirers of the late Judge Robert A. Ainsworth, Jr., have endowed a lectureship to permit distinguished speakers to appear periodically at the Law School. Judge Ainsworth served as a Judge of the United States District Court for the Eastern District of Louisiana and as a Judge on the United States Court of Appeals for the Fifth Circuit.

## **BRENDAN BROWN NATURAL LAW INSTITUTE**

The Brendan Brown Natural Law Institute, established through the generosity of the late Brendan Brown, a faculty member in the School of Law, sponsors lectures, colloquia and other scholarly activities in keeping with Professor Brown's love of the natural law and scholarly discourse.

## **LOYOLA'S CHAPTER OF AMERICAN INNS OF COURT**

In 1988, Loyola School of Law organized and sponsored a chapter of the American Inns of Court, which was chartered on June 10, 1988, as the Thomas More Inn of Court. Although sponsored by Loyola, the Inn's membership consists of prominent judges and lawyers, two Loyola professors and twelve students. The average membership of the Loyola chapter is 60.

The American Inns of Court movement was chartered in 1985. The founders were seeking to establish in America some of the values of the English Inns of Court. The AIC concept seeks to encourage an ethos of excellence in the litigation practice, with particular emphasis on the development of litigation skills, ethics, civility, professionalism, and the transfer from one generation to another of the very best traditions of American litigation.

## **EXTERN PROGRAMS**

Loyola School of Law participates in several extern programs established by various courts and agencies.

### **Federal Extern Programs**

The judges of the U.S. District Court for the Eastern District of Louisiana have established an extern program in which the Loyola University School of Law participates.

Second year law students in the upper third of their class may apply to participate in the program during the third year. Enrollment is limited. The selection of externs is made by U.S. district judges.

The extern must be willing to devote at least 12 hours a week to work assignments over two semesters except for the examination period and preceding week. Two credits per semester on a pass/fail basis may be earned in the program.

The extern will engage in the preparation of memoranda in connection with motions filed pursuant to the Federal Rules of Civil and Criminal Procedure. The extern will learn basic administration and recordkeeping procedures of the U.S. District Court. A participant will have an opportunity to sit in on arguments on motions on which he or she has worked.

The judges of the U.S. Bankruptcy Court in New Orleans have also established an extern program which operates in the same manner as the district court externships.

### **State Extern Program**

The judges of various Louisiana courts have established extern programs to which second year law students in the upper third of their class may apply. The duties of the externs are the same as for those in the federal extern programs. Two credits per semester on a pass/fail basis may be earned by those who participate in the program. Courts presently offering externships include the Fourth Circuit Court of Appeal, the Fifth Circuit Court of Appeal and the Twenty-second Judicial Court.

## Other Extern Programs

From time to time other extern opportunities are available through various government or nonprofit agencies. Extern opportunities which have been available in recent years include: United States Trustee; Port of New Orleans; Federal Public Defender Program; State Attorney Generals Office; Orleans Parish District Attorney's Office-Appeals Division; and Court Appointed Special Advocate (CASA).

## STUDENT ORGANIZATIONS

**The Student Bar Association** was organized in the spring of 1952 and is composed of all students enrolled in the day and evening programs of the School of Law. It is governed under a constitution adopted by the students. Its purpose is to provide a means of closer unity among all students and to foster mutual cooperation and understanding between the law student body, the law faculty, and the legal profession. The Student Bar Association of Loyola is a member of the Law Student Division of the American Bar Association.

Membership dues in the Student Bar Association are \$100.00 for all students payable at registration of the freshman year but covering all three (four) years of law school.

**The Code**, the School of Law's student newspaper, was established in the fall of 1960. Participation is open to all students. It is dedicated to the reporting of School of Law news and providing a medium for the expression of student views.

**Delta Theta Phi** national legal fraternity has established a chapter at the School of Law, to which all law students are eligible for membership. The fraternity is devoted to the stimulation of interest in scholarship, organized legal research and writing, participation in appellate court competition and fellowship on the part of its members.

**Loyola Association of Women Law Students**, organized in 1972, promotes the full involvement of women students in the School of Law and in the community. The association sponsors speakers whose primary emphasis is on women in various phases of the law and works to establish curriculum courses of interest to women.

**Phi Alpha Delta** international legal fraternity has established a chapter at the School of Law to which any law student is eligible for membership. The fraternity's purpose is to serve law students by stressing a proper blend of professional and social activity to prepare them for the practice of law, to serve the law school by supplementing the formal courses with an orientation program for first year students, lectures, interschool moot court competition, and other pre-professional endeavors in order to fulfill its motto, "Service to the Student, the Law School, the Profession, and the Community."

**Phi Delta Phi** international legal fraternity is the oldest legal fraternity in the United States. It has established its 99th Inn here at Loyola School of Law. Members are selected from those of the student body who have completed at least one semester of study and have attained a minimum 2.0 grade point average. The inn's main purpose is to promote academic achievement and service to the students, while at the same time fostering the friendship that has become a hallmark of the Phi Delta Phi tradition.

**St. Thomas More Law Club** was established in 1935 under the patronage of the English martyr and saint. The club is open to all members of the law school community and is dedicated to the stimulation of an interest in the moral and ethical responsibilities of members of the legal profession. This purpose is achieved through the exploration of subject matter not always treated in the ordinary curriculum, by way of lectures, debates, seminars, workshops, community action and legal scholarship.

**Spanish-American Law Students Association (SALSA)** established in 1986, while providing a support mechanism for Hispanic students, actively works to increase the Hispanic presence within the School of Law.

**A.P. Tureaud Chapter of the Black Law Student Association**, established in 1969, is geared to recruiting and maintaining the enrollment of qualified black students in the law school. Members of the organization recruit black students from colleges and universities throughout the region. Tutorial services are also offered to help maintain the enrollment level of black students. The society, open to all interested law students, maintains contact with related national organizations and other law schools throughout the country that support similar programs.

**Communication Law Society**, founded in 1979, is designed to stimulate an awareness of the legal issues accompanying the flow of information in society. Through speakers, seminars, debates, community action and legal scholarship, members provide the law students and faculty with information regarding this important field of law.

**JD/MBA Society** was established in 1983. Though organized primarily for students participating in the program, all students are welcome to participate and learn about the relationship between the business and law communities. Additionally, Loyola became a member of the new JD/MBA association formed specifically for people with both degrees. This national association will be an aid in placing students graduating from the joint program.

**The Association of Trial Lawyers of America, J. Skelly Wright Chapter**, was organized in the fall of 1982. The purpose of an ATLA student chapter is to prepare students for a smooth transition from the study of law to the practice of law. ATLA's objectives are educational and primarily concerned with the practical aspects of trial work such as how to interview a jury, how to take a deposition and how to examine a witness. Each year ATLA sponsors a mock trial competition. This intramural competition is held to select a team to represent Loyola in the regional and national competitions. A series of seminars are offered in conjunction with the competition to provide a basic background of the trial process.

**The National Lawyers Guild (NLG)** is a national organization that has been in existence since the 1930s with a membership of approximately 8,000 lawyers and students. The Loyola chapter of the Guild was formed in 1982. The preamble of the NLG Constitution best summarizes the organization's orientation: "We place human rights above property rights."

**International Law Society**, an affiliate chapter of Association of Student International Law Societies, is dedicated to the understanding of various legal systems of the world. A series of seminars featuring international authorities is designed to highlight similarities and differences between United States legal systems and those of other countries. The society is an information source for summer legal study abroad and legal internships with foreign law firms.

**Loyola Environmental Law Society** was founded in 1989 and provides students exposure and the opportunity to become involved with local, national and international problems and issues. The society is in the process of establishing an Environmental Law Clinic at Loyola and plans to publish an Environmental Law Journal.

**Loyola Public Interest Law Group (LPILG)** is a group of Loyola law students who share an interest in providing legal services for those who are traditionally underrepresented. LPILG members are interested in a variety of areas of public interest law including: providing legal services to the poor, civil rights work, work as public prosecutors or public defenders, and work for other non-profit public service groups. LPILG's activities include: advocacy for loan forgiveness, endowing summer clerkships in the public interest, increasing career placement opportunities in public interest law, and promoting public interest law within the university and the community. LPILG is also a member of the National Association of Public Interest Law (NAPIL).



## AWARDS AND PRIZES

**American Jurisprudence Prizes.** The Lawyers Cooperative Publishing Company and Bancroft-Whitney Company in recognition of outstanding achievement, award a certificate to the highest ranking student in selected courses with an enrollment of 12 or more students and which carry academic credit.

**The Association of Trial Lawyers – J. Skelly Wright Chapter Award** is presented by the association to the team members who competed in the ATLA National Student Trial Competition each spring.

**The Association for Women Law Students Award** is given by AWLS to the outstanding member for the recent academic year.

**The Hon. Robert A. Ainsworth, Jr. Award** is made possible by the New Orleans Chapter of the Federal Bar Association in honor of the memory of United States Fifth Circuit Court of Appeals Judge Ainsworth, one of the School of Law's distinguished graduates and a long time ardent supporter of the Federal Bar Association. The award consists of a \$500 cash stipend awarded annually to the student who, during the academic year has made the most significant contribution, through classroom performance or otherwise, to the study of federal procedural or constitutional law.

**The Black Law Students Association Award** is presented to the team members competing in the A.P. Tureaud Chapter of the BLSA Regional Finals, Frederick Douglas Moot Court Team.

**The BNA Law Student Award** is given to a graduating senior who has made the most satisfactory progress in his/her final year. The award consists of a one-year subscription to either United States Law Week or the BNA Civil Trial Manual.

**The Dean's Award** is given annually to the student who has maintained the highest average during his or her first year in the School of Law.

**The Callaghan & Company Book Award** is given annually to the students in the Moot Court course for writing the best appellate brief.

**The Client Counseling Award** is given each year by the Law Student Division of the American Bar Association to the team members who participate in this competition in the spring.

**The Faculty Award**, as well as the **Michie Company Award**, is given annually to the senior in the School of Law who has maintained the highest average over his entire course of study.

**The Ralph H. Fishman Award** is given annually by the firm of Sessions, Fishman, Rosenson, Boisfontaine, Nathan and Winn in honor of Ralph H. Fishman, a senior partner in the firm and an alumnus of Loyola School of Law. The award consists of a \$150 cash stipend to the student who has achieved the highest average in the course in Sales and Leases.

**Jack La Nasa Award** is given annually to the student in the School of Law who earns the highest grade in Contracts. The award is a copy of the English Translation of Planiol's *Treatise on the Civil Law*.

**Law Clinic Award** is given by Criminal Sheriff Charles Foti to the participant in the Loyola Law Clinic whose participation was the most outstanding in the field of Criminal Justice. The Law Clinic also gives awards for the student who is most outstanding in civil clinical work and to the student who excels in rendering services to the Hispanic Community.

**The Law League of Louisiana Merit Award** was established by the Law League of Louisiana and is given to the student who has most improved his grade point average during the first four semesters of law school.

**Louisiana State Bar Association Civil Code Award** is to be given to the graduating senior with the highest average in Civil Code Subjects.

**Loyola Law Alumni** give an award annually to the member of the student editorial board of the Law Review who has made the most significant contribution to the Loyola Law Review in the field of research and writing during the academic year. The award is presented at the annual Law Review banquet in the spring.

**Loyola Law Alumni** also give an award annually to the members of the Loyola National Appellate Moot Court team selected to compete in the competition sponsored by the Young Lawyers Committee of the Association of the Bar of the City of New York for law schools in the United States.

**The Louisiana Trial Lawyers Association Award** is given to the student whose performance in Moot Court was most outstanding. It is given by the Louisiana Trial Lawyers Association.

**The Edwin I. Mahoney Award** is given annually by the Criminal Courts Bar Association to the student in the School of Law receiving the highest grade in Criminal Law. The student meriting this award will have his name inscribed upon the scroll.

**The Moot Court Board Awards** are given to the winners in the Moot Court Class Intramurals by the Moot Court Board. Plaques are also presented to the team members of the Civil Rights Moot Court Team which competes in the spring semester.

**The Antonio E. Papale Award** is given by the Phi Delta Phi legal fraternity to the student in the School of Law who earns the highest grade in the common law course Contracts.

**The N. Curtiss Petitjean Memorial Award** is given annually to the past year's president of the Student Bar Association by Miss Irene M. Petitjean in memory of her brother, N. Curtiss Petitjean, a 1934 graduate of the School of Law.

**The President's Award**, established in 1983, is given annually by the president of the Student Bar Association to the law student who has given his time and energy in assisting his fellow law students.

**The Joseph M. Rault Award** for excellence in admiralty and maritime law established by Loyola University in September 1963, is awarded annually to the law student whose performance in Admiralty and Maritime law was most outstanding. The award is a plaque, suitably inscribed, in recognition of this honor, and as a symbol of interest in this professional field so vital to the community.

**The Henry L. Sarpy Award** is given each year by Leon Sarpy to the student in the day program of the School of Law whose performance in the course, *Louisiana Probate Seminar*, was most outstanding.

**The West Publishing Company** awards four sets of selected titles. The faculty will select the recipient(s) who have made the most significant contribution to legal scholarship. Legal scholarship is assessed on the basis of legal writing in addition to classroom performance.

**American Bar Association Awards.** The Section of Urban, State and Local Government Law has established two prizes. One is to go to the student who excels in the course in Land Use Law and the other for the student who excels in Municipal Law.

**The Joseph M. Bologna Prize.** This prize is given annually in honor of Joseph M. Bologna by First American Title Insurance Company and the New Orleans Notaries' Association. The award is given in recognition of the high standard of professionalism and craftsmanship exhibited by Joseph M. Bologna. There is one cash award for the highest grade in each section of Civil Law Property.

**The Nathan Burkan Memorial Competition.** Sponsored by ASCAP. Each participating law school has a first prize award of \$500.00 and a second prize award of \$200.00. The five national award papers are published in the *ASCAP Copyright Law Symposium* and carry cash prizes of \$3,000.00, \$2,000.00, \$1,500.00, \$1,000.00 and \$500.00.

**The David L. Herman Award.** This prize, established by the family of the late David L. Herman to recognize his high professional standards in the law, is awarded annually to the student who has earned the highest grade in the course in Successions.

**The Warren E. Mouldoux Professional Responsibility Award** is given annually in memory of Warren E. Mouldoux of the class of 1948 to the student who earns the highest grade in each section of The Legal Profession (Professional Responsibility).



# TUITION, FEES, AND FINANCIAL AID

All regular students are assessed tuition and fees on a semester basis which pays approximately 59 percent of the actual cost of operating Loyola for one year. The other 41 percent is made up with funds raised by the Annual Support Program from alumni, friends, faculty and staff, foundations, corporations, and a university endowment.

Applicants for admission to Loyola and students who need assistance in paying for their education are encouraged to apply for financial aid. Forms may be obtained from the Office of Financial Aid.

## TUITION AND FEES

Because of the uncertainty of the economy and budgetary projections, Loyola University reserves the right to change tuition, fees, or other charges printed herein. The rates for 1993-94 are listed below:

### TUITION

\$473 per semester hour

### FEES

#### For Beginning Students

Application Fee (non-refundable) .....	\$20.00
Acceptance deposit (applicable to tuition) .....	300.00
(\$100 due by April 1, non-refundable)	
(\$200 due by May 1, refundable only until June 1)	
Student Bar Association Fee .....	100.00

#### For All Students

Student Center Fee	<u>Full-time</u>	<u>Part-time</u>
Fall & Spring .....	\$80/sem.	\$45/sem.
Summer Session .....	\$40/sem.	
Student Government Association Fee		
Fall & Spring .....	\$15/sem.	\$7.50/sem.
Student Yearbook Fee		
Fall & Spring .....	\$5/year	\$2.50/sem.
Athletic Fee		
Fall & Spring .....	\$15/sem.	

#### Contingent Fees

Late registration .....	20.00
Late tuition payment .....	100.00
Add/Drop a course .....	5.00 per course
Transcript .....	2.00 <sup>1</sup>
Student Health Insurance	
(cost varies) .....	.336.00 per year
Cap and gown rental (cost varies) .....	27.20

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<sup>1</sup> If more than one transcript is requested at a given time, the cost for each additional transcript will be only \$1.00.



Students are encouraged to make payments by check or money order made payable to Loyola University. Cash transactions are discouraged. A charge of \$10 will be assessed for each check returned from the bank.

All students entering the School of Law for the first time and who wish to be assured a place in the first year class must, after notification of eligibility for admission, make the application deposit listed in the above schedule.

**RESIDENCE HALLS**

Charges for room and board are due on a semester basis. Room rent is billed along with tuition and fees. The housing contracts are for both fall and spring semesters. Board is voluntary and therefore paid separately. These rates are for 1993-94.

**Room Rates**

	<i>Double Room</i>
Cabra Hall .....	\$2,890 per yr.
Room Guarantee Deposit (not refundable but applicable to room rent) <sup>1</sup> .....	\$100.00
Residence Council Fee .....	10.00 per sem.

The Christmas holiday period and between semesters are not included in the room charges. The university may use rooms in the residence halls to house conference groups during holiday periods.

Information on accommodations and on reservations is provided in the chapter titled *Student Life*.

**Meal Plans (Board)**

Loyola’s meal plans are voluntary. Those who want the program may contract on a semester or yearly basis for one of the plans. For information on the meal plans contact Loyola Dining Services, Box 243, Loyola University, 6363 St. Charles Avenue, New Orleans, Louisiana 70118.

	<i>1993-1994 Rates</i>
19 Plus Plan	\$1,105.00 per semester plus tax
14 Plus Plan	\$1,050.00 per semester plus tax
10 Plus Plan	\$985.00 per semester plus tax

Each of the programs listed above include membership for the Loyola Express Card with a beginning balance of \$10.00 that can be used as cash for any additional food service purchase.

Checks or money orders for the meal plan of your choice must be made payable to Loyola University and sent to the address listed above. Registration for the meal plans and Loyola Express Card memberships is conducted in the Orleans Room (Danna Center) at the beginning of each semester and thereafter in the Loyola Express Card Office throughout the semester.

<sup>1</sup> This deposit is credited to the student’s room charge. It is not refundable if the student cancels the housing request.

## **BILLING AND PAYMENT POLICY**

Students are mailed a bill for the tuition, fees and room charges. First year students and all others who have not pre-registered are mailed a bill soon after registering. Returning students who have preregistered receive a bill prior to the start of classes.

Full payment must be received by the Office of Student Finance no later than 30 days after classes begin. Students paying after this date will incur a late payment fee. If a bill is not received within three weeks, or if an adjustment should be made to the bill, the student should contact the Office of Student Finance so that payment can be made by the 30-day deadline. Subsequent failure to pay in full will result in the assessment of additional penalty fees at the university's discretion. Students who have not satisfied all financial obligations have not officially completed registration and are subject to dismissal. Students whose checks are returned NSF are also subject to dismissal. In the event that the delinquent account is placed with an outside agency for collection, all collection costs, attorney fees and court costs incurred will be passed on to the student.

Loyola will withhold statements of honorable dismissal, grade reports, transcripts, the diploma, and all other reports or materials until all indebtedness to the university has been paid or until satisfactory arrangements have been made with the vice president for business and finance. No one will be allowed to enroll for subsequent semesters as long as prior financial indebtedness has not been satisfied. It is also the policy of Loyola to withhold transcripts, registration and diplomas on any student who has defaulted on a Guaranteed Student Loan, Stafford Loan, Perkins Loan, NDSL or other student loan.

## **MONTHLY PAYMENTS**

Although Loyola has no monthly payment plan of its own, students may subscribe to one of two plans offered by outside companies.

The first plan is a deferred payment, revolving credit plan whereby the parent or student contracts with Manufacturers Hanover to finance all or a part of the annual expenses and repay the amount borrowed on a 12-month basis.

The second plan is a prepaid plan which enables the parent or student to budget payment of required charges before the school year begins. Payments begin five months prior to fall registration and continue for 10 months. This plan is offered by both Academic Management Services and Manufacturers Hanover.

Descriptive literature concerning these plans will be sent upon request to the Office of Student Finance.

## **REFUND POLICY**

**TUITION** – Students who withdraw from the university or from a course may be entitled to a refund of a percentage of their tuition. Students who withdraw must return a completed withdrawal form to the Office of the Registrar. Mere cessation of attendance does not constitute withdrawal. The date of receipt of the withdrawal notice by the registrar will determine the amount of tuition refund. Refunds are a percentage of the tuition payable in the semester in which the student withdraws, not a percentage of the total amount billed. Only tuition is refundable. No refunds are made when a student is suspended or dismissed for academic, disciplinary or financial reasons. Tuition refunds are made for the fall and spring semesters on the following basis:

1. If formal notice is received within one week after the beginning of the semester, a credit of 100 percent of tuition is made.
2. If formal notice is received within three weeks after the beginning of the semester, a credit of 75 percent of tuition is made.

3. If formal notice is received within five weeks after the beginning of the semester, a credit of 50 percent of tuition is made.
4. If formal notice is received within seven weeks after the beginning of the semester, a credit of 25 percent of tuition is made.
5. No credit is allowed after the seventh week of classes.

Students forced to withdraw for medical reasons should consult the Academic Regulations section of this bulletin for the university's policy on medical withdrawals.

**ROOM** – Students who withdraw from the university for any reason are not entitled to any refund on the cost of their room.

**MEALS** – Students may receive a refund on the meal plan, prorated to the date of withdrawal. These refunds must be approved by the director of student activities.

## **SCHOLARSHIPS AND FINANCIAL AID**

### **Types of Assistance**

#### **University Academic Scholarships:**

Scholarships are awarded to outstanding, first-year students with superior academic records and national test scores. Students already attending Loyola School of Law are not eligible to receive scholarship assistance through the University Office of Scholarships and Financial Aid except to renew a prior year award. Upperclass law students, however, are eligible for privately endowed, Law Review, Moot Court and legal research grants through the School of Law. Loyola may consider that gift or grant aid from other sources satisfies all or part of a student's scholarship eligibility.

In addition to the scholarships administered by the Scholarships and Financial Aid Office, the School of Law administers the following scholarships to upperclass students only:

#### **Law Firm Scholarships**

**Lemle and Kelleher Scholarship.** This firm awards an annual scholarship to a worthy Loyola law student.

**Liskow and Lewis Scholarship.** The firm of Liskow and Lewis will award annually three partial scholarships (equivalent to one full scholarship) to three students in the top of the class at the end of the junior year (who will be in the senior year when the scholarship is awarded). The scholarships will be awarded in equal amount to the student ranking first in class and to two members of the editorial board of the Law Review with the proviso that at least one recipient be enrolled in the Civil Law program.

**Mc Glinchey, Stafford, Cellini & Lang Scholarship.** An annual scholarship is being awarded by McGlinchey, Stafford, Cellini & Lang to a selected Loyola law student.

**Phelps, Dunbar, Marks, Claverie & Sims Scholarship.** This firm is awarding an annual scholarship to a deserving Loyola law student.

**J. Mort Walker, Jr., Memorial Scholarship Fund.** The firm of Jones, Walker, Waechter, Poitevent, Carrère & Denègre has established a scholarship for a Louisiana Civil Law student enrolled at Loyola. The scholarship is in memory of Mr. J. Mort Walker, Jr., an alumnus of the School of Law and a former partner with the firm.

**Blue, Williams & Buckley.** An annual partial scholarship will be awarded to a Loyola law student by the firm of Blue, Williams & Buckley.

**Deutsch, Kerrigan & Stiles Scholarship.** Loyola School of Law alumni and friends in the firm of Deutsch, Kerrigan & Stiles provide an annual partial scholarship in the name of the firm.

**Ralph H. Fishman Scholarship.** The firm of Sessions and Fishman established an annual partial scholarship in honor of Ralph H. Fishman, a senior partner in the firm and an alumnus of Loyola School of Law. The scholarship is given to a junior student who, in the judgment of the faculty, has demonstrated excellence in the field of Commercial Law. It may be awarded to either a Civil Law or Common Law student.

**Gordon, Arata, McCollam, & Duplantis Scholarship.** An annual partial scholarship is awarded to a selected Loyola law student by the firm of Gordon, Arata, McCollam & Duplantis.

**Hebert, Mouledoux & Bland Scholarship.** This firm has established an annual partial scholarship to a second-year student and to a third-year student who are in need of financial assistance and are working their way through law school.

**Montgomery, Barnett, Brown, Read, Hammond & Mintz Scholarship.** The firm of Montgomery, Barnett, Brown, Read, Hammond & Mintz will award partial annual scholarships to students at Loyola School of Law based on academic excellence and financial need.

**Stone, Pigman, Walther, Wittmann & Hutchinson Scholarship.** The firm of Stone, Pigman, Walther, Wittmann & Hutchinson is awarding partial scholarships to the editors of the Law Review and the board members of the Moot Court Program.

**The Louisiana Association of Defense Counsel Scholarship.** The LADC gives a partial scholarship on the basis of academic excellence and financial need to be selected during the spring of the student's junior year in law school.

#### **Endowed Scholarships and Other Annual Scholarships**

**Warren E. Mouledoux Memorial Scholarship.** The Warren E. Mouledoux Professional Responsibility Award is given annually in memory of Warren E. Mouledoux of the class of 1948 to the student who earns the highest grade in each section of The Legal Profession (Professional Responsibility).

**Daniel F.J. Picchio Memorial Scholarship.** This endowed scholarship was established in memory of Daniel F.J. Picchio, class of 1979, by his classmates, friends and teachers. It is to be awarded annually to an officer of the Student Bar Association on the basis of need and merit.

**Jack LaNasa Scholarships.** This scholarship has been established in memory of Jack LaNasa, husband of Josie Greco LaNasa and brother of Providence Sarah LaNasa. It is financed by an annual grant from the LaNasa-Greco Foundation and is awarded to a deserving student in the School of Law in need of financial assistance.

**Hannah and Herman Levy Scholarship Fund of Lupin Foundation.** This fund has been endowed by the Lupin Foundation and by Dr. Louis Levy II and his family in loving memory of his parents. Funds are awarded by the Law Admissions Office, with the approval of the foundation, to entering candidates who exhibit the Levy Family's dedication to learning academic excellence.

**The N. Curtiss Petitjean Memorial Scholarship.** This award has been established by Miss Irene M. Petitjean in loving memory of her brother Mr. N. Curtiss Petitjean, a 1934 graduate of the School of Law and distinguished member of the Louisiana legal community. The award is presented annually to a member of the full-time freshman program at the conclusion of the first year of studies. The student is selected on the basis of integrity of character and concern for others as well as financial need. The student selected shall maintain the award during both the second and third year of studies.

**Clem H. Sehrt Scholarship.** This scholarship is in honor of one of Loyola School of Law's most distinguished graduates. It is made possible through the generous contributions of his family and friends. The scholarship is awarded to a student on the basis of need, academic performance, and participation in school activities.



**Alfred J. Bonomo, Sr., Family Scholarships.** A generous bequest by Mrs. Beatrice Jung Bonomo, the widow of Alfred J. Bonomo, Sr., has established a number of scholarships in the School of Law. These scholarships will be given to students who are qualified to serve as research assistants to the faculty of the School of Law. Alfred J. Bonomo, Sr., was a member of the faculty of the School of Law from 1913 to 1940, and between 1926 and 1932 he served as assistant dean.

**Ruth and Frank Normann Scholarship.** This scholarship has been established in loving memory of Ruth Hernandez Normann and Frank S. Normann, Sr., by their children, and is to be awarded to a student in the evening division on the basis of need and scholarship.

**Lydia Knobloch McAulay Scholarship.** This scholarship has been established in memory of Lydia Knobloch McAulay who served the university for 50 years. She held a position in the finance office becoming assistant treasurer and in more recent years was senior evaluator in the university Office of Admissions. She served the School of Law for many years as the moderator of the Law Wives. The scholarship is made possible by gifts from Dean Emeritus John J. McAulay, her family and friends. Priority will be given to a student with financial need.

**The Rosaria Sarah LaNasa Memorial Scholarship Fund.** This fund was established in memory of Rosaria Sarah LaNasa, mother of Jack LaNasa and Providence Sarah LaNasa. These partial scholarships are awarded to students who are qualified to serve as research assistants to faculty members in the law school.

**The Cahill/Conway Family Scholarship.** This partial scholarship was established by William A. Cahill in memory of Aloysius Joseph Cahill for law students on the basis of need.

**Campus Jobs:** The federal government and Loyola provide employment opportunities for students who can demonstrate financial need and who want to work on campus.

**Loans:** Long-term, low-interest loans provide students with an opportunity to borrow a part of the costs of education. The loans must begin to be repaid when the student is no longer enrolled at an approved school. Borrowers must be able to demonstrate financial need for some federally sponsored loans. Loan sources include the Supplemental Loan and the Guaranteed Student Loan through any participating lender of your choice. Loyola sponsors a loan program for students who are not eligible for the need based loans, and there are two private agencies which will make non-need-based loans.

Financial aid application instructions are contained in the admission application brochure. All applicants for financial aid must complete the Free Application for Federal Student Aid (FAFSA). FAFSAs are readily available from college and university financial aid offices in your own area.

If not already enrolled at Loyola New Orleans, a student must also supply the Office of Scholarships and Financial Aid with a Financial Aid Transcript from each college or university attended. The student should contact the Financial Aid Office at each college or university giving dates of attendance and student I.D. or Social Security number and request that a Financial Aid Transcript be sent to the Office of Scholarships and Financial Aid, Loyola University, New Orleans, LA 70118. Even if financial assistance was never received, the student must provide the Financial Aid Transcript in order to comply with federal aid regulations.

Offers of financial assistance are not made if admission status is pending or uncertain. The student may expect a response on the completed financial aid application within two to four weeks of acceptance to the School of Law.

Students are urged to apply early and to supply all documentation well in advance of the beginning of the enrollment period. Offers which can be made before June 1 are considered timely.

## **REASONABLE ACADEMIC PROGRESS**

In order to be eligible to receive assistance from any federal source, a student must be found to be making reasonable progress toward the completion of his or her degree program in addition to the demonstration of requisite need. A Loyola law student is said to be making progress when he or she completes at least nine semester hours for each regular semester (fall or spring) of enrollment. A student who fails in this respect will be disqualified from receiving financial assistance from any program. Where possible, the student will be placed on FINANCIAL AID PROBATION and allowed to continue to receive assistance as long as he meets the terms of the probation. The terms of a FINANCIAL AID PROBATION will not necessarily coincide with the terms of an ACADEMIC PROBATION imposed by the law school. In addition, students who have completed 4 terms must have at least a 2.0 cumulative G.P.A.

Details are available in the Office of Scholarships and Financial Aid.

## **MINORITY FUNDING**

In accord with its commitment to extend excellence in education to all qualified students, regardless of race, color, creed, national origin or sex, and being cognizant of the underrepresentation of minorities within the legal profession, Loyola has established a fund to assist members of this group to obtain a legal education. Applicants should consult the Director of Admissions for further information concerning this program.

## **OTHER FUNDING**

The Council on Legal Education Opportunity (CLEO) conducts summer tutorial programs each year to assist students of "low income" or "disadvantaged background" to obtain entrance into the School of Law. Those students successfully completing the program will, upon enrollment in the School of Law, be awarded an annual living stipend. For further information students should contact: CLEO, 1800 M St., N.W., Suite 160, South Lobby, Washington, DC 20036. Minority students may also wish to contact the Earl Warren Legal Training Program, Inc., 10 Columbus Circle, New York, NY 10019 for further information relative to funding.



# RELIGIOUS LIFE

<i>Dean of Campus Ministry</i> .....	Rev. Joseph A. Currie, S.J.
<i>Associate Campus Minister/LUCAP Director</i> .....	Alvaro Alcazar
<i>Adjunct Campus Minister</i> .....	Emily Corbello
<i>Associate Campus Minister</i> .....	Rev. Eddie Gros, S.J.
<i>Associate Campus Minister</i> .....	Rev. Clyde LeBlanc, S.J.
<i>Associate Campus Minister</i> .....	Roma Monlezun

Loyola is a Catholic university. Its Catholic traditions, practices, and aspirations are at the center of its institutional commitment. Loyola is a Christian community. Members of the Loyola family live and work together to make the reign of God a reality in the academic community and the larger community.

The Office of Campus Ministry plays a central role in nurturing the growth of Christian life within the Loyola community. The mission of the Office of Campus Ministry is to serve as a catalyst to deepen the faith commitment where it already exists and to challenge men and women to such commitment where it does not exist. The Office of Campus Ministry is cast, therefore, in the prophetic role of affirming the distinctive Catholic religious heritage of the university and of setting the tone for its ongoing renewal.

Fr. Clyde LeBlanc ministers to the Broadway campus. He has two offices, one located in the law school building, and the other in the St. Luke Room, which is located near the Pine Street Cafe. Father lives on the third floor of Cabra Hall. He is available for counseling, planning special programs, and ecumenical services.

## LITURGY

The Eucharist is celebrated in Ignatius Chapel (first floor of Bobet Hall) Monday through Thursday at 12:05 p.m., 4:50 p.m. and 9:00 p.m.; on Friday at 12:05 p.m. and 4:50 p.m.; and on Sunday at 10:30 a.m., 5:00 p.m. and 9:00 p.m. The Mass schedule for the Chapel of Martha and Mary, located on the Broadway campus in Greenville Hall, will be announced at a later date. Active participation in these liturgies is sought from all who will contribute their talents as musicians, lectors, ministers of the Eucharist and for other needs.

Reconciliation with God and with one's neighbor is a continuing need and earnest desire of the Christian who strives to live the faith conscientiously. Campus Ministry is intent not only on providing ample opportunity for receiving this sacrament in the context of private confession but also on inculcating the communal nature of sin and repentance by means of penance services at regular intervals throughout the year.

Although the focus of Campus Ministry's endeavor is the university community of students, faculty and staff, the liturgical services held in Ignatius Chapel and Broadway Campus Chapel are open to the public to the extent that space allows.



# STUDENT LIFE

Student Life at Loyola is based on the philosophy that education occurs in the context of total human development. Development of the whole person involves not only the intellectual development of the student but also the moral, social, cultural and physical development of the individual. Programs and services exist which provide opportunities for this total educational experience.

## ACADEMIC COUNSELING

For those students who need advice and counseling about their law program, the members of the faculty are available on a designated basis. The dean and associate deans will assist the student with scheduling courses and are available to discuss other problems that may arise in the academic year.

## COUNSELING

The Counseling, Career Development and Placement Center administers a program of personal, educational, and career counseling and testing services to all registered students. It is intended to serve students who want and need professional assistance with career plans, academic goals, or with personal emotional concerns affecting their adjustment, motivation and feelings. This service is offered on an individual and confidential basis.

## STUDENT HOUSING

Cabra Hall, located on the Broadway campus adjacent to the School of Law, is a residence hall primarily housing undergraduate upperclass men and women. Law students may apply for housing in Cabra Hall and every effort will be made to house law students in the same suite. There are some spaces available for law students. There are no accommodations for married students on campus. The Office of Commuter Services operates an active computerized apartment listing service for students seeking off-campus accommodations.

Requests for further information should be forwarded directly to the Office of Residential Life, following notification of acceptance to law school.

Cabra Hall is a five-story residence with a capacity of housing 213 students. Each suite houses eight students in double occupancy rooms with a shared bath, living room, multi-purpose room, and an individual heating and air-conditioning control. Each room is furnished with two closets, two single beds, two chests of drawers, two desks, bulletin boards, and local telephone service. Mail boxes, laundry facilities, study lounges, a computer room, television lounge, a community kitchen and a sundeck are located within the residence hall. A limited food service facility is located immediately adjacent to Cabra Hall in the Broadway Activities Center. The main campus provides a full-service program for students interested in the Board Program. A free shuttle service connects the Broadway and main campuses during posted hours.

Requests for further information and/or accommodations should be forwarded directly to the Office of Residential Life, following notification of acceptance to the School of Law. Reservations are confirmed only after receipt of a signed contract and a \$100 application fee, of which \$50 is refundable if the Office of Residential Life is notified of the cancellation in writing by July 1. The total application fee is credited as partial payment for the first semester room fee.

Housing contracts are for a full academic year (fall and spring semesters). A significant financial penalty is assessed for breaking the contract. Students residing in university housing are required to have adequate sickness and accident insurance coverage. Students without their own personal insurance coverage will be required to enroll in the university-sponsored insurance plan.

## STUDENT HEALTH SERVICE

Loyola's health service, located on the main campus, is for both resident and nonresident, full-time and part-time students who have provided the health service with a completed medical history form. The Student Health Service is supervised by an administrative director under the direction of a medical doctor. The health service staff also includes one full-time registered nurse and a full-time licensed practical nurse who resides on campus and is responsible for emergency evening medical care. Trained student health assistants are available on campus for night, weekend and holiday emergency medical referral service. Five days a week, a physician is available during designated hours to see students. The health service also maintains extensive lists of off-campus medical specialists for students requiring special care. Treatments by health center personnel are provided at no charge to the student. Medicines, referrals to off-campus medical specialists, laboratory tests and hospitalization are at the student's expense. All services provided and communications with medical personnel are confidential as dictated by the medical code of ethics.

For good cause, the university may require a physical or psychiatric examination while a student is in attendance. Results of these examinations may be used to determine a student's suitability to continue in attendance at the university.

Louisiana Law (Section 1. R.S.. 17:170) requires all students entering the university for the first time to show proof of immunization of tetanus/diphtheria (within the past 10 years) and show proof of a TB test (within the past year). Failure to show proof of these immunization and test will require the student to receive the immunizations from a private physician or Student Health Service at the student's expense *prior to registering for classes*.

In addition, all students born after 1956 and entering the university for the first time must show proof of immunization for measles, mumps, rubella (first dose at 15 months, second dose at school entry or later). Failure to show proof of these immunizations will require the student to receive the immunizations from a private physician or Student Health Service at the student's expense *prior to registering for classes*.

All first-time students to the university shall be required to comply with these provisions unless the student submits a written statement from a physician stating that the procedure cannot be done because of medical reasons, a written dissent from a parent or guardian, or a written statement from a clergy stating the procedure cannot be done for religious reasons. In the event of an outbreak of a communicable disease, the university may exclude from attendance all unimmunized students until the appropriate disease incubation has expired or the student presents proof of immunization.

Proof of immunizations must be sent to: Student Health Service, Lower Level, Joseph A. Danna Center, Loyola University, New Orleans, LA 70118. (Office: (504) 865-3326, FAX: (504) 865-3025)

## HEALTH INSURANCE

The university-sponsored health insurance program covering sickness and accident is strongly recommended for all students, especially those students who are from out-of-town. Resident students are required to present proof of personal health insurance

coverage or they must enroll in the university endorsed health insurance plan. Students who reside outside the United States are required to subscribe to the university insurance plan. The group plan covers a student for 12 months for a yearly premium. Plans for married students and their families are also available. Students desiring health insurance information should contact the Student Health Service.

## **IDENTIFICATION CARDS**

Picture identification cards, the Loyola Express Cards, for new students are free during the registration period. After class starts all cards cost \$10 each. Only one I.D. card is allowed per student. The cards are used for admittance to the Recreational Sports Complex, the residence halls, the parking garage, as well as serving as the card for students on a board plan and/or students who deposit funds for future food or bookstore purchases, campus events and for other activities. They are required for use of campus library facilities.

Students must obtain their Loyola identification cards from the Loyola Express Card Center in the Danna Center, lower level. Students must have the cards on their persons at all times to present to university officials on demand. Loan of the card to anyone is prohibited. Use of another's card subjects the user, and the loaner, to a fine and/or disciplinary action. Lost or stolen cards should be reported immediately to the Express Card Center. There is a \$10.00 charge for replacement cards. I.D. cards are used for the full term of enrollment at Loyola. Cards must be validated at the beginning of each semester in the Department of Public Safety on the main campus.

## **STUDENT ACTIVITIES**

Membership in a student organization constitutes one of the best opportunities for law students to achieve educational and professional relevance in non-class time activities. Through participation in law student organizations, students have the opportunity to integrate the experiences of the classroom with the concerns and issues of the legal profession. Of the more than 100 student organizations chartered by the university, approximately 13 are affiliated directly with the School of Law under the umbrella of the Student Bar Association.

Law students are also eligible for membership in non-law student organizations based upon personal interest and the membership criteria of the student organization.

## **STUDENT GOVERNMENT ASSOCIATION**

The Student Government Association consists of elected members representing the four colleges and the School of Law. The SGA acts as the voice of the student body to the university. Through this body, students act as members on most of the university committees in an effort to insure input in areas of student concern. The SGA sponsors programs and services as well as funding student organizations of the university. Meetings of the SGA are held once a week and are open to all students and members of the university community.

## **COMMUTER SERVICES**

The Student Activities Office serves the needs of Loyola University's commuter students, which represent over 75 percent of the student population. The university recognizes its responsibility for responding to their unique needs.

The Commuter Resource Center contains brochures, service listings, carpooling information, literature on campus programs, maps, bus schedules, a message center and other information that involves campus life. The Student Activities Office publishes *Accents Magazine*, the *Commuter Informer* and *Loyola After Dark*. These publications have the purpose of bringing commuters closer to Loyola life.

## **INTERNATIONAL STUDENT AFFAIRS**

The Office of International Student Affairs serves the more than 300 international students currently enrolled at Loyola. International students include students with F-1, J-1 or other non-immigrant visas, students who are not citizens of the United States, students whose first language is not English, and students who do not reside within the continental United States.

The primary function is to provide international students with whatever assistance is needed in adjusting to life here in the U.S. and at Loyola, whether it involves cultural, linguistic, academic, financial, immigration or personal questions. The office coordinates all university programs for international students. In addition, it serves as the liaison between international students and the various university administrative and departmental offices, agencies of the United States government, foreign governments and private organizations. All student and exchange visitor immigration matters are handled through this office.

Through a wide variety of programs, the office encourages interaction between international students and the university and local communities. Through this interaction, all participants develop an appreciation of other cultures and of their own and maximize their social, cultural and academic experience.

The director serves as advisor to the International Student Association, a social and cultural organization. In addition, a file is maintained of study abroad materials for all Loyola students interested in studying in another country. The Loyola University-sponsored health insurance is a requirement for all students whose permanent place of residence is outside the Continental United States. Each admitted student will receive the application and information about this insurance prior to their attendance at Loyola.

## **BROADWAY ACTIVITIES CENTER AND THE JOSEPH A. DANNA CENTER**

The Broadway Activities Center, located opposite the School of Law, is a small facility which houses the Broadway Campus Mail Room, and the Pine Street Cafe, a limited food service, offering three meals a day, Monday through Friday, on a cash/Loyola Express Card, a la carte basis. Individual storage lockers are available for rental for a nominal fee. Rooms suitable for meetings and social events are also housed in the Activities Center. The Broadway Activities Center is under the supervision of the director of the Joseph A. Danna Center and Student Activities.

The Joseph A. Danna Center located on the main campus is the University Center for the campus community. This center houses the full-service dining facilities of the university, located in five different locations in the building. The center mall contains a travel agency, a hairstylist shop, a microcomputer sales and service store, food service outlets, and an automatic/teller machine (ATM) of a local bank. Located outside the mall is a university operated branch of the U.S. Post Office. The Danna Center also contains lounges, meeting rooms, the Danna Center Art Gallery, student organization offices and some student affairs administrative offices.

The Danna Center, through the University Program Board, offers a full range of social, cultural, educational and recreational activities for the entire university community.



## **RECREATIONAL SPORTS AND ATHLETICS**

The Department of Recreational Sports and Athletics provides opportunities for Loyola students, employees and alumni to participate in competitive and noncompetitive, organized and informal sports and fitness activities. It is the express purpose of the department to meet the diverse needs of the university community with a broad based, comprehensive program including intramural sports, extramural sports, club sports, instructional sports, open recreation, special interest programs and intercollegiate athletics.

In February of 1988, construction of the Recreational Sports Complex was completed. The facility includes: six multi-purpose courts for basketball, tennis, volleyball, badminton, soccer and floor hockey; five racquetball courts; an Olympic-style natatorium for swimming and diving; a whirlpool; a suspended jogging track; and fitness and free weight rooms. It also has locker rooms, each with a sauna and steam room.

The Loyola Wolfpack competes in the N.A.I.A. (National Association of Intercollegiate Athletics), Division II, with teams in men's basketball and baseball and women's teams. Home baseball games are played at the Riverview Field in Audubon Park.

## **CAREER SERVICES PROGRAM**

The School of Law's Office of Career Services (OCS) offers a variety of services. Staffed by the director and an assistant, the office maintains and operates a career planning center and assists students in preparing resumes, performs mock interviews and conducts seminars on career planning, employment opportunities and interviewing techniques.

OCS actively solicits job opportunities for summer and school term clerkships, as well as full-time employment opportunities for each year's graduating class.

The traditional season for on-campus interviews is in the fall, beginning in September and ending in November. During that period, OCS hosts a variety of in-state and out-of-state law firms, corporations and government agencies and conducts more than 700 individual interviews on the campus.

A smaller, but active, spring interview season is held between February and April, and gives freshman law students an opportunity to search for possible summer clerkships.

Alumni of the School of Law may use the OCS as a resource for job searching by contacting the office at (504) 861-5562 and requesting counseling or by requesting being placed on the mailing list for the Alumni Job Bulletin.

OCS maintains a Job Board on the third floor of the School of Law. OCS also helps to coordinate job searches for individuals with specific career goals, such as judicial clerkships, out-of-state employment, public interest law and government work.

## **INSTITUTE FOR CONTINUING LEGAL EDUCATION**

The Institute for Continuing Legal Education, was founded in 1982. Under the direction of the associate dean for special programs and an assistant, it provides a wide range of legal topics for the practitioner who desires to keep abreast of the latest legal developments.

The institute sponsors approximately forty programs during the academic year and draws registrants from around the country.

Practitioners and judges from Louisiana and other parts of the country serve as guest speakers. The student body and law faculty are invited to attend the sessions free of charge.

## **DEPARTMENT OF PUBLIC SAFETY**

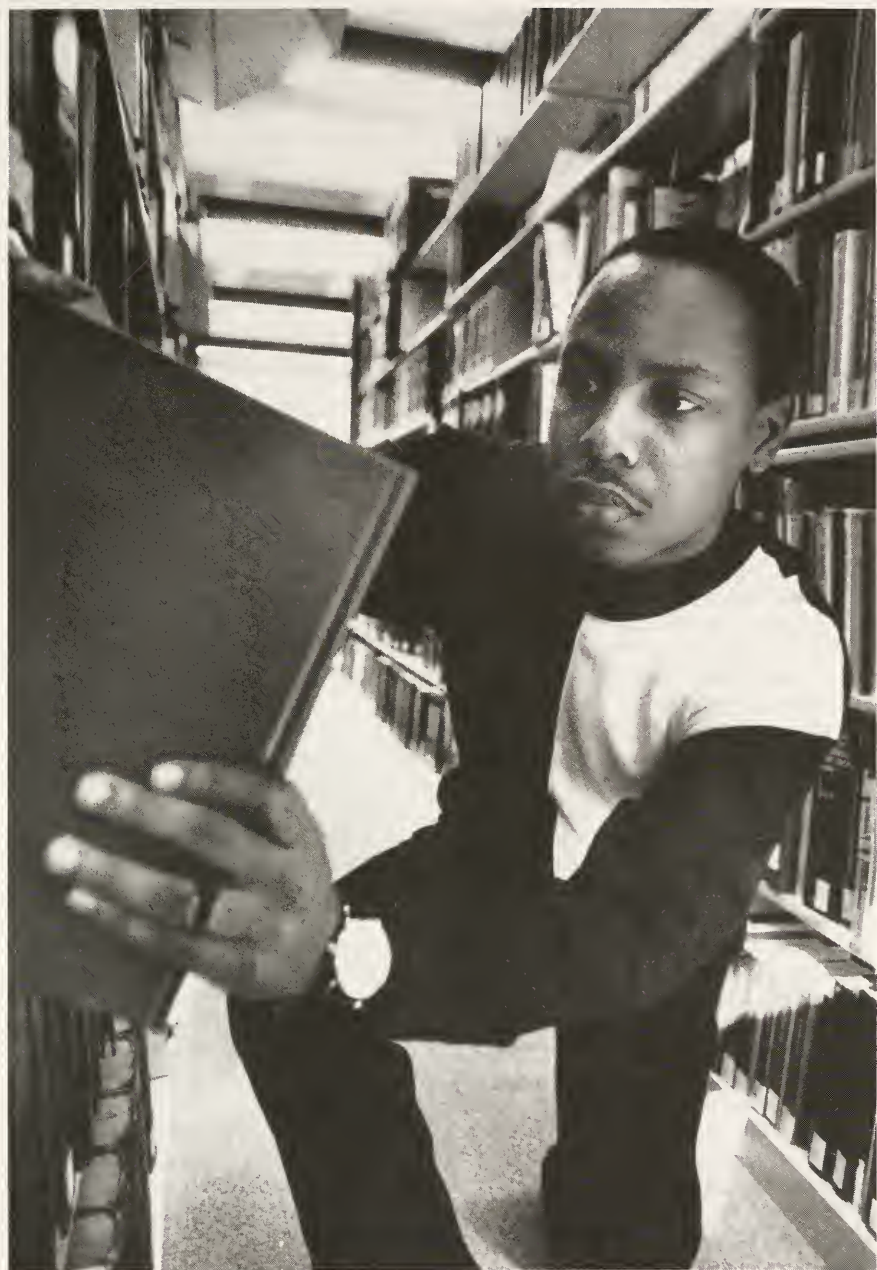
Public Safety provides all day law enforcement services to the main and Broadway campuses on a 24-hour a day basis, throughout the year. Officers are commissioned in accordance with the provisions of Louisiana law R.S. 17-1805 and have full police powers on and off campus. In addition to these services, the Department of Public Safety provides free bicycle registration, the free use of engravers for marking of property, a central lost and found service, escorts to those who need a walk to their car, "jump starting" dead batterys, assistance in unlocking vehicles, and assistance in tire changing for the elderly, handicapped, or those who are unable to safely complete this task. Additionally, the public safety office conducts various personal safety awareness campaigns to prevent losses and informs the community of any problems which arise. In addition to these routine services, the Department of Public Safety attempts to assist the campus community in any problems which they may have. The central administration Office of Public Safety is located on the main campus, first floor of Biever Hall, with a branch office in St. Mary's Hall on the Broadway campus.

## **PARKING**

Students commuting to the School of Law on the Broadway campus have two options regarding parking:

1. Students may elect to park on city streets in a vicinity of the School of Law. Most city streets in the neighborhood are governed by a two-hour (maximum in a 24-hour period) parking limitation within the zone.
2. Students attending day classes may elect to pay an hour/daily rate or purchase a semester or an annual decal in the University Parking Garage located on the main campus and take a free Loyola Shuttle to the Broadway campus. Students attending classes beginning after 4 p.m. may purchase a decal and park in either of the two university lots on Pine Street.

Rate information and the purchase of decals may be obtained from Loyola Express Card Office, located in the Danna Center, lower level.



# COURSES

The following chart details the four digit prefixes that are used for law courses and what these prefix numbers mean.

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0601	Law General	LAW
0602	Civil Law	LCIV
0603	Common Law	LCOM

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## REQUIRED COURSES

### Law General (Prefix 0601)

#### **LAW 700    Contracts I**

**3 hrs.**

This course covers: offer and acceptance, consideration, mistake and parol evidence.

#### **LAW 705, 710    Torts I, II**

**3, 2 hrs.**

These courses together cover: intentional torts and privileges; negligence and theories of causation in fact and proximate cause; contributory negligence and assumption of risk; owners and occupiers of land; vicarious liability; automobile accident repair systems; nuisance; misrepresentation; products liability (survey); damages; and immunities.

#### **LAW 715    Legal Research and Writing**

**2 hrs.**

This course exposes students to the materials used in legal research. The students do exercises designed to acquaint them with a wide range of legal materials, such as cases, statutes, regulations, treatises and encyclopedias. They are given hypothetical fact situations to research, and they discuss the applicable law in memoranda. They also are trained in computer research techniques.

#### **LAW 725, 730    Civil Procedure I, II**

**6 hrs.**

This course will treat problems related to civil litigation ranging from considerations about the choice of the proper court through the pretrial, trial and appellate stages. Specifically the material will include: personal jurisdiction, subject matter jurisdiction, choice of applicable law (exclusive of conflict problems), pleading, joinder of claims and parties, discovery, pretrial conference, adjudication without trial (judgment on the pleadings, summary judgment), functions of the judge and jury (directed verdicts, judgment notwithstanding the verdict, order for a new trial), appellate review (principle of finality, timeliness, scope of review, review of factual determination), the binding effect of judgments (res judicata, collateral estoppel, law of the case), and extraordinary devices (interpleader, class actions, intervention). Both the Federal Rules and the Code of Civil Procedure Books I through V will be used as models for the presentation of the pertinent material.

**LAW 735 Criminal Law 2 hrs.**

This course deals with elements of some principles underlying the administration of criminal justice as embodied in a modern code including the aims of criminal law, the theory of criminal conduct, and elements of some specific crimes and offenses. The model is the Louisiana Criminal Code or the A.L.L.'s Model Penal Code.

**LAW 740 Administration of Criminal Justice I 3 hrs.**

The Supreme Court of the United States has effected a revolution in the area of criminal litigation by excluding evidence from criminal trials as a means of enforcing those provisions of the Constitution regulating the relationship between law enforcement authorities and the people. In this course an examination is made of the constitutional limitations to law enforcement in such areas as search and seizure, electronic surveillance, custodian interrogation, etc.

**LAW 745 Business Organizations I 3 hrs.**

This course is a study of the law relative to the nature, creation, operation and dissolution of agency relationships and partnerships. The course will also treat the nature of the corporate entity, the problems incident to its formation and the relative advantages and disadvantages of the various forms of business organizations.

**LAW 746 Business Organizations II 3 hrs.**

This course analyzes the structure and characteristics of both the closely held and publicly held business corporations. Among the topics considered are the distribution of powers between management and shareholders, control devices and shareholder agreements, selected accounting, tax and financial problems, public policy implications of the publicly held corporation and an overview of the Federal Securities Laws with particular emphasis on Rule 10(b)5.

**LAW 750 Constitutional Law I 3 hrs.**

The materials in Constitutional Law provide a survey of problems in the interpretation and application of a written constitution in a federal state. This course presents the intergovernmental division of authority in the federal system with emphasis on the powers of Congress and the president and the residual powers of the states.

**LAW 755 Constitutional Law II 3 hrs.**

This course deals with the constitutional limitations upon governmental action both state and national. Emphasis is placed upon the limitations emanating from the due process, equal protection of the laws and privileges and immunities clauses in the federal constitution. The civil liberties cases are covered in this material. The due process clause is considered in its substantive and procedural aspects.

**LAW 760 Evidence 3 hrs.**

This course involves a discussion of the trial rules of evidence, the qualifications and impeachment of witnesses, the opinion rule, admissions and confessions, rules relating to writings, the hearsay rule and its exceptions, privileged relations, burden of proof, presumptions, and judicial notice.

**LAW 765 Moot Court 2 hrs.**

This course builds on the research and writing course in teaching legal document drafting skills and problem solving techniques. A significant portion of the course will be devoted to the preparation of an appellate brief and the oral argument of the case on appeal. *Prerequisite: LAW 715.*

**LAW 770 The Legal Profession 2 hrs.**

A study of the professional and ethical activities and duties of the lawyer. The course will include a study of the history and traditions of the legal profession, including the concept of self-discipline and the code of professional responsibility, and an examination of the impact of ethics and tradition on the business organization and practice of the lawyer.

**LAW 780 Income Taxation 3 hrs.**

An intensive study of the income tax laws including tax procedure, the concept of income, capital gains and losses, and deductions, credits and exemptions; problems concerning the person and accounting period to which income items and expenses are to be allocated.

**LAW 781 Law and Poverty** 2 hrs.  
An introduction to the detrimental effects of poverty on society and poor people. A treatment of the history of the institutional response to the needs of the economically disadvantaged in the western world; a critical examination of the legal system's response to the economic, social and human problems of poverty, particularly in the fields of social security, welfare, unemployment and worker's compensation. Special treatment is given to exploring legislative and judicial initiatives in alleviating poverty as it burdens the family, women and minorities.

## **Law Civil (Prefix 0602)**

**LCIV 700 Civil Law of Persons** 3 hrs.  
This course covers the Louisiana law of domicile, of the nature and control of marriage, separation, divorce, annulment, custody and alimony, legitimacy of children, parental authority over children, adoption proceedings, minority, tutorship, emancipation and interdiction.

**LCIV 705 Civil Law Property** 3 hrs.  
This course covers basic civilian concepts of property. Subject matter includes common, public and private things, movables and immovables, ownership, usufruct, use and habitation, predial servitudes, boundaries, new works, occupancy, possession, and acquisitive and liberative prescription.

**LCIV 710 Civil Law Conventional Obligations** 3 hrs.  
This course treats with the general provisions applicable to all contracts in Louisiana, the formation and effect of agreements, various classes of obligations and the means of their extinction.

**LCIV 715 Successions** 3 hrs.  
This course deals essentially with the distribution of intestate successions, both legal and irregular. It deals with the capacity and incapacity of heirs, acceptances, and renunciation of successions, principally from a standpoint of substantive law, collation, partition, the rights of absentees, and the payment of succession debts. (The administration of estates is covered in the course on Louisiana Code of Civil Procedure, LCIV 735.)

**LCIV 720 Donations** 2 hrs.  
This course deals with the capacity of persons to dispose of and receive property by donation inter vivos and mortis causa, the legitime of forced heirs and the formalities of testamentary disposition of property, the marital portion, and the widow's homestead.

**LCIV 725 Sales and Leases** 3 hrs.  
This course is a continuation of the course on (obligations) as to the particular contracts of sale and lease in respect to movable and immovable property and the proof of obligations. It also includes exchanges.

**LCIV 730 Community Property** 3 hrs.  
Matrimonial regimes that govern ownership and management of property of married persons in Louisiana are the subject matter of this course. Characterization of property, creditors' rights, and rights between the spouses are considered in relation to the nature and background of community property systems.

**LCIV 735 Louisiana Code of Civil Procedure** 3 hrs.  
This is a required course for the civil law curriculum. It entails a review of basic procedure: Book I – Courts, Actions, and Parties; Book II – Ordinary Proceedings; Book III – Proceedings in Appellate Courts; and Book IV – Execution of Judgments. More in depth study is given to Book V – Summary and Executory Proceedings; Book VI – Probate Procedure; Book VII – Special Proceedings (e.g. Attachment, Sequestration and Injunction); Book VIII – Trial Courts of Limited Jurisdiction; and Book IX – Miscellaneous Provision and Definitions).

**LCIV 740 Security Rights** 3 hrs.  
This course includes those sections of the Civil Code dedicated to security rights, including the contracts of suretyship, pledge, mortgages on immovables, privileges, deposit and sequestration. The Louisiana chattel mortgage statute is also covered.



## **Law Common (Prefix 0603)**

### **LCOM 701 Contracts II**

**3 hrs.**

This course covers unilateral contracts, special problems of consideration, third party beneficiaries, assignments and conditions.

### **LCOM 705 Common Law Property I**

**3 hrs.**

This course covers estates, landlord and tenant, easements, and promises respecting the use and enjoyment of land.

### **LCOM 710 Common Law Property II**

**3 hrs.**

This course covers limitations on ownership (nuisance, right of support, etc.) fixtures, adverse possession, personal property and conveyances of real property.

### **LCOM 715 Trusts and Estates**

**3 hrs.**

This course considers legal aspects of wealth transmission including interstate succession, wills, trusts and administration.

### **LCOM 720 Commercial Transactions**

**3 hrs.**

This course investigates the laws that affect the rights and obligations of parties engaged in the sale and distribution of merchandise. The sales contract, its formation, interpretation and performance, the risk of loss, and the remedies of the parties are emphasized. The course is designed to familiarize the student with the Uniform Commercial Code. Articles 2 and 7 receive intense scrutiny.

### **LCOM 721 Secured Transactions**

**2 hrs.**

This course is concerned with all aspects of security in personal property. Covered are problems and legal principles relevant to the creation of the security interest, to its perfection, to priorities between competing security interests and between a security interest and other kinds of property interest, to payment and redemption, and to realization procedures. The emphasis will be on Article 9 of the Uniform Commercial Code.

## **ELECTIVE COURSES**

### **Law General (Prefix 0601)**

#### **LAW 801 Advanced Property Law Seminar**

**2 hrs.**

This is a seminar devoted to an in-depth treatment of one or more topics in the area of advanced property law, such as the secondary market in real estate mortgages; structured financings involving the sale of assets and receivables; equipment and leveraged leasing transactions; and commercial real estate financing and leasing. The topics to be studied in the seminar will be selected by the instructor and listed in advance of registration.

#### **LAW 802 Law and Education Seminar**

**2 hrs.**

This course will examine the law governing education in the United States, with emphasis on elementary and secondary schooling, including the impact of federal and state constitutions and statutes on finance and curriculum and on the relationship between private and public institutions. Each student will prepare and present a paper to the seminar. Enrollment is limited to 15.

#### **LAW 803 Western Legal Tradition**

**3 hrs.**

This course treats significant aspects and institutions of the Roman law, canon law, common law and civil law. It also considers the interaction of these traditions in the context of our American legal heritage. Some emphasis is placed upon codification movements in Europe and the United States and particularly in Louisiana.

**LAW 804      Legal Accounting** **2 hrs.**

Introduction to financial statements and bookkeeping, followed by critical examination of selected problems illustrating generally accepted accounting principles. Consideration will be given to the principles governing recognition of revenue, the matching of costs against appropriate revenues (with particular stress on inventory and depreciation accounting), the cost of borrowed capital and of long-term productive assets, and proprietary transactions. Emphasis throughout will be laid on the legal contexts in which the lawyer is likely to confront accounting problems. The materials will draw heavily on current corporation reports and the publications of the American Institute of Accountants and the SEC, with supporting and contrasting illustrations from judicial decisions and administrative practice.

**LAW 805      Law of European Communities** **3 hrs.**

An introduction to the basic principles of the European Economic Community Law and to the institutional structure of the communities with particular reference to the case law of the Court of Justice of the European Community.

**LAW 806      Corporate Finance** **3 hrs.**

Economic and legal problems arising in connection with financing decisions of publicly held corporations, including valuation of the enterprise and its securities, determination of securities structure and dividend policy, and decisions on investment opportunities, whether by internal expansion or by merger or takeover. Consideration will be given to the application of federal securities regulation, as well as state law, to the corporate decisions and to the import of the legal requirements for investors. *Prerequisite: LAW 746.*

**LAW 807      Federal Appellate Advocacy** **3 hrs.**

This course gives students experience in the appellate process by working on pending cases in the United States Court of Appeals for the Fifth Circuit. Students assist in the drafting of briefs and the preparation and presentation of oral arguments. Permission of instructor is required. Satisfies perspectives requirement.

**LAW 808      Securities Regulation** **3 hrs.**

This course covers federal regulation of selling, trading and dealing in securities in accordance with the provisions of the Securities Act of 1933 and the Securities Exchange Act of 1934; public offerings, secondary distributions, insider trading, applications of Rule 10 (b) 5, sale of corporate control, market manipulation, broker-dealer regulation; state "blue sky" laws; and attendant civil liabilities under federal and state laws.

**LAW 809      American Legal History Seminar** **3 hrs.**

This is a seminar devoted to an in-depth treatment of one or more topics in the area of American Legal History. The exact subject(s) to be covered will be chosen by the instructor and posted in advance of registration.

**LAW 810      Negotiable Instruments** **3 hrs.**

This course involves a discussion of the formal requisites of the negotiability of bills, notes and checks, methods of transfer, endorsements, bona fide purchase, equities and defenses, and liabilities of the parties.

**LAW 811      Introduction to Logic and Legal Reasoning** **3 hrs.**

A study of the skills and techniques used to assess arguments, with intensive training in both deductive and inductive logic. Students will study how logical skills have practical consequences in legal reasoning and can be applied to a variety of legal contexts, including the formulation and analysis of legal issues, oral argument, brief writing, judicial decisions, legal scholarship, negotiating, counseling and problem-solving.

**LAW 812      Creditors' Rights and Bankruptcy** **3 hrs.**

A study of the problem of the debtor who does not pay his debts. This includes processes available to the creditor for collection, competition among multiple creditors for the assets of the debtor, means of affecting a distribution of the debtor's assets among his creditors, means of rehabilitating the debtor, and the debtor's right to some measure of protection. More than half of the course is devoted to a study of the Bankruptcy Act since all aspects of the creditor/debtor problem are colored by the interaction of state created rights and the federal bankruptcy provisions.

**LAW 813 Evidence/Procedure Seminar** 2 hrs.  
This is a seminar devoted to an in-depth treatment of one or more topics in the area of evidence or civil procedure. The seminar's more specific topic will be listed in advance of registration. Successful completion of the required course in Evidence or Civil Procedure I and II (depending on the content of the seminar) is a prerequisite.

**LAW 815 Federal Criminal Law** 2 hrs.  
This course surveys federal criminal law with emphasis on white collar crime, political corruption and offenses affecting the administration of justice. Selected statutes such as the mail and wire fraud statutes, banking laws, RICO and Hobbs as well as perjury and obstruction of justice laws will be examined.

**LAW 818 Labor Law** 3 hrs.  
This course deals with the legal problems of concerted action by employees, including the common law obstacles to the objects of labor combinations, picketing and the boycott, the construction and administration of the National Labor Relations Act, the collective bargaining agreement, and the union-member relationship.

**LAW 819 Construction Industry Law Seminar** 2 hrs.  
This is a seminar course covering construction industry law in all phases. A review will be made of pertinent statutes affecting all branches of the industry from design through construction. Litigation and tribunals, both state and federal, will be discussed. There will be complete coverage of the contracts issued by the American Institute of Architects, the National Society of Professional Engineers and Associated General Contractors. Documents covering the financing of the construction will be examined. Finally, there will be a discussion of trial practice in this type of litigation.

**LAW 820 Employment Discrimination** 2 hrs.  
A survey of the various kinds of employment discrimination and the statutes, constitutional provisions and Executive Orders which govern the rights and remedies available to employees who are subjected to such discrimination.

**LAW 821 Computer Law** 3 crs.  
This course focuses primarily on intellectual property issues relating to the creation, sale, use and misappropriation of computer hardware and software. Particularly patent law, copyright law, trademark law and related state-law doctrines affecting computer technology will be considered. The course will also address selected criminal law, antitrust and personal privacy issues. No knowledge of computers, programming or intellectual property law is required.

**LAW 824 Products Liability** 3 hrs.  
This course deals with the consumer vis-a-vis the dangerous and/or defective product. It covers the role, mechanics, and effect of the federal, state and local governments in this area. It also covers the theories of recovery and defenses to those theories as well as the continuing evolution of those theories and defenses.

**LAW 825 Law and Medicine** 3 hrs.  
An introduction to forensic medicine, forensic sciences and the use of medical proof in litigation. Attention will be given to such topics as professional liability insurance, informed consent and statutory limitations of liability. A portion of the course will examine the basic principles of legal regulation of the medical profession and hospitals and other facilities. In this regard the course will survey the problems emerging with respect to the major interventions of the government in the health care area in recent years: Medicare, Medicaid and national health insurance, generally.

**LAW 826 Advanced Torts Seminar** 2 hrs.  
This is a seminar devoted to an in-depth treatment of one or more topics in the area of torts, products liability, or relational interests. The exact subjects to be considered will be chosen by the instructor. *Prerequisite: LAW 705 and 710.*

**LAW 827 Contracts/Commercial Law Seminar** 2 hrs.  
This is a seminar devoted to an in depth treatment of one or more topics in the areas of contracts and commercial law. The exact subjects to be considered will be chosen by the instructor. *Prerequisite: LAW 700, and either LCIV 710 or LCOM 701.*

**LAW 828 Trademark, Tradename and Unfair Competition Law 2 hrs.**

This course deals with unfair competition in the context of what can and cannot be done under the guise of marketplace competition and the remedies competitors may have against one another. Topics covered include: trademarks; tradenames; trade identity; unfair competition doctrines of passing off false advertising, misrepresentation; trade libel or disparagement and misappropriation; protection of trade secrets; the right to publicize; and interference with contractual and business relations. Emphasis is placed upon the interrelation of federal and state regulation with some necessary reference to copyright and patent laws.

**LAW 829 Financial Institutions Law 3 hrs.**

The course covers principally the areas of bank formation and bank regulation. Additional topics include antitrust aspects of banking, the role of the F.D.I.C. and federal reserve, and international banking.

**LAW 830 Consumer Law 2 hrs.**

This course reviews those consumer protection statutes that provide a cause of action to consumers, including such laws as the truth-in-lending act, the fair credit reporting act, the equal credit opportunity act, the interstate land sale act, and many others.

**LAW 831 Law and Social Science Seminar 2 hrs.**

The purpose of this course is to study the interrelationships between the discipline of law and that of the social scientist. A further purpose is to apprise the student of the use of social science in the American legal process and how these uses might be evaluated. Social science will be viewed as an analytic tool in the law, familiarity with which will heighten the legal scholar's insights.

**LAW 832 Immigration and Nationality Law 3 hrs.**

A study of the history, development and current status of the law of immigration into the United States and the acquisition of United States citizenship. It will provide an overview of immigration law and procedure including distinctions between immigrant and non-immigrant status, and the basic classifications of each, exclusion, deportation, voluntary departure, asylum, entry, judicial review and the civil and criminal rights and responsibilities of aliens. Also included will be a study of the acquisition of citizenship or nationality at birth (within or outside of the United States), naturalization rules and procedures and loss of citizenship or nationality.

**LAW 833 Street Law 3 hrs.**

Street Law is a course designed for law students who are interested in teaching inner-city middle high school and high school students about law related issues. Twice a week pairs of law students will enter local public school classrooms to discuss legal rights, responsibilities and practical legal problems. The course also includes a two hour seminar component and a paper requirement at the end of the semester.

**LAW 834 Urban Legal Problems (Zoning Law) 3 hrs.**

This course considers some of the major problems of American metropolitan areas, and the role of the law and lawyer in attempting to resolve them. An introductory section deals with background information on the contemporary American urban pattern, an introduction to concepts of city and regional planning, and the American legal basis for control of the physical environment. The course then proceeds to an analysis of legal problems in contemporary devices used to control the physical and social development of the American central city, suburb, and outer fringe. Subject matter dealt with includes the legal aspects of city and regional planning, zoning, housing codes, public housing, urban renewal, model cities, official maps, subdivision controls and new towns. Some clinical education, consisting of field work by selected students in local agencies, may be employed.

**LAW 835 Regulated Industries 3 hrs.**

A study of state and federal regulation of "natural monopolies" and other industries such as transportation, communication, electric power and natural gas. Among the topics discussed are regulation of rates, quality of services provided, and control of entry into and exit from the market.



**LAW 836 Land Development Law****3 hrs.**

This survey course analyzes some of the legal problems encountered by an attorney representing a real estate developer engaged in the development of subdivisions, shopping centers, apartment houses and commercial and industrial projects. The course is divided into two sections. The first deals with legal problems encountered in the financing of real estate developments, and the second covers legal issues encountered in the construction phase. Among the subjects covered are conveying of real property, mortgages, condominiums and cooperatives, syndications, sale and leaseback, the contracts between the owner and the interim and final lenders, the contracts between the owner and architect, and the contract between the owner and the general contractor.

**LAW 838 Mineral Law****3 hrs.**

This course involves a specialized study of the nature of interests in oil, gas and other minerals, including the remedies of the owner against adjoining landowner and trespasser, the nature of the mineral contract, sale and reservation of mineral rights, prescription of mineral rights, the mineral lease, including the consideration, potestative conditions, the term abandonment or forfeiture, rent or royalties, liens affecting mineral interests, and taxation of mineral interests. Also includes a study of the conservation laws pertaining to minerals and the regulations of the Louisiana Conservation Commissioner and of the federal Power Commission; the leasing of state and federal public lands; operating and production agreements; special contractual agreements relative to mineral exploration and development; deviations from standard provisions in mineral leases and instruments creating or conveying mineral servitudes and royalties; and an introduction to some of the special tax problems of owners and producers of minerals. Principal attention is given to Louisiana cases, supplemented by the pertinent articles of the Revised Civil Code of Louisiana and the various acts of the Legislature of Louisiana affecting oil and mineral rights. The Louisiana Mineral Code is given coverage in all areas.

**LAW 842 The Courts in a Federal System****3 hrs.**

Civil Procedure I is a prerequisite for this course; in addition, it is recommended that the student have completed Constitutional Law I. The course deals with requirements of Article III of the United States Constitution such as standing, ripeness and mootness. A major portion of the course is devoted to problems relating to concepts of federalism and comity between the state and federal systems. The class also analyzes the relationship between the branches of the federal government, for example, the extent to which Congress may withdraw jurisdiction from those courts and the power of the court to review actions of coequal branches. The course offers a review of jurisdiction based on the existence of diversity and a federal question. The course covers some of the following subjects: the Erie problem; suits against state officials and the state; abstention; injunctions against state proceedings; and review of state court judgments.

**LAW 843\* Administrative Advocacy****3 hrs.**

This course will afford students clinical experience in the representation of clients before administrative agencies in rulemaking proceedings. In class meetings students will study the Administrative Procedure Act, statutory constraints on administrative advocacy, publication procedures for the Louisiana Register, state agency structure and organization, and laws governing access to agencies (e.g. open meetings, public records). Each student will represent a client in drafting and publishing a rulemaking petition, as well as presenting testimony and written comments to the agency. Students will receive supervision and direction in their representation of clients before agencies through individual conferences with the instructor. Students will present their rules to the class in a mock agency public hearing that will be videotaped. In addition to the rulemaking petition, each student will prepare a substantial (25-30 page) research paper on the substantive topic addressed by the proposed rule; there will be no exam. Up to 16 students from Loyola and Tulane will be admitted based on interviews and a short written submission.

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\*LAW 843 – Administrative Advocacy, LAW 846 – Legislative Advocacy, and LAW 852 – Legislative Process are considered clinical courses as is LAW 897 – Clinical Seminar. A student may take a maximum of nine clinical credits. For example, a student may take one of the three courses in the junior year and two semesters of the Clinical Seminar in the senior year. Any clinical hours in excess of nine will not count toward the 90 credit hours required for graduation.

**LAW 844 Administrative Law****3 hrs.**

This course deals with the creation and functions of administrative tribunals, the procedure before such tribunals, and judicial relief from administrative action.

**LAW 845 Mass Communications Law****3 hrs.**

A survey of the law of mass communications, including First Amendment rights and limitations, the status of broadcasting as a regulated and licensed industry, common carrier and cable TV problems and advertising law.

**LAW 846\* Legislative Advocacy****3 hrs.**

This course focuses on the role of legislative counsel in a legislative session. Up to eight students will be admitted based on interviews and a short written submission. Participating students must be available to begin work in the course by mid-May, since the Louisiana Legislature convenes in late April and begins serious consideration of bills during May. Students will undergo an intensive initial orientation session. Thereafter, students will meet individually with the instructor and the legislative coordinator to receive supervision and direction in their representation of clients before the legislature. Periodic class meetings to be arranged will afford students the opportunity to discuss their experiences in a “medical rounds” format, as well as to hear presentations on occasion from legislators, lobbyists, and other participants in the legislative session. Students will be expected to assist clients in the preparation and presentation of testimony to legislative committees; to conduct legal research and draft amendments to proposed legislation as needed; to meet with clients and potential opponents in order to negotiate compromises; and to function generally as legislative counsel to client groups. Students can expect to travel to Baton Rouge on four to six occasions for committee hearings and floor votes in the House and Senate. Students will keep a journal of their activities during the legislative session as a basis for preparation of a report to clients at the end of the session. There will be no exam in the course.

**LAW 847 Legislation****3 hrs.**

A study of the theory of legislation and the practice of legislative bodies—federal, state and local—including their relationship to the executive and judicial branches of government. Topics surveyed in the course include such issues as sovereignty and legislative jurisdiction; the legislative process; the relationship between statutory law and the common law; statutory law and the codal tradition; statutory drafting and interpretation; lobbying and the media; and law reform and social change. A portion of the course will involve clinical education, consisting of field work by students with legislators involving legislative research and drafting. Students will present their bills in a mock committee hearing that will be videotaped. Enrollment will be limited to a total of 20 students and will be open to Tulane law students.

**LAW 848 Antitrust Law****3 hrs.**

A study of the role that federal legislation (the Sherman Act, the Clayton Act, and the Federal Trade Commission Act) plays in preserving a competitive economic system. Price fixing devices, boycotts, tying restrictions, misuse of patents, and corporate mergers are analyzed in order to discern what types of conduct are condemned by the antitrust laws. The subject matter of the course serves as an example in affording the student the opportunity to observe the development of law in pursuit of policy goals and to formulate his own ideas concerning the function of law in a complex social and economic system.

**LAW 849 Patent Law****2 hrs.**

The course focuses on the means for obtaining legal protection of patentable and unpatentable inventions as well as technical knowledge. Licensing and aspects of litigation affecting these rights also will be discussed.

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**LAW 850 Copyright Law****3 hrs.**

This course consists of a detailed exploration of the protection of creative expression—literature, music, visual art and motion pictures. While focusing primarily on the copyright act, the course also will consider those areas of patent and trademark law that overlap with copyright or form the boundaries. We will be especially concerned with the challenges created by new technology, such as computers, home video recorders and cable television. Additionally, some attention will be given to related doctrines in other countries.

**LAW 851 Client Interviewing, Counseling and Negotiation****2 or 3 hrs.**

The primary purpose of this course is to expose the student to the processes of negotiation, interviewing and counseling as pervasive lawyering activities; to increase awareness of the technical, interdisciplinary and ethical dimension of those processes; to introduce the concept of the lawyer's role as a problem solver; to enable the student to experiment with and thoughtfully consider the various theories, forms and techniques of negotiation and dispute resolution; and to provide an opportunity to assess individual capabilities within those contexts.

**LAW 852\* Legislative Process****3 hrs.**

Each student will represent a client in researching and drafting proposed legislation for introduction at the Louisiana Legislature. Students will meet with clients, knowledgeable resource people and supporters to design the proposed legislation; with legislators willing to sponsor the bill; and with potential opponents to negotiate compromises. Class meetings will address such topics as the enactment process, legislative drafting techniques, constitutional rules governing the legislative process, the role of lobbyists and legislators, and statutory constraints on legislative advocacy. Students will receive individual supervision and direction in periodic meetings with the instructor and legislative coordinator. Students will present their proposed draft of legislation to the class in a mock committee hearing that will be videotaped. In addition to drafts of legislation, each student will prepare a substantial (25-30 page) background paper regarding the legislative topic. There will be no exam. Up to 16 students from Loyola and Tulane will be admitted on the basis of an interview and short written submission.

**LAW 853 Family Law Seminar****2 hrs.**

Students having completed the Civil Law Persons Course and/or Common Law (Family) Law Course, will have an opportunity in this seminar to conduct an intensive study of one or more issues in family law. The students will investigate marriage, the parent-child relationship and other contemporary family models in a comparative format, with each student responsible for a class presentation and written paper in a specific topic in the area.

**LAW 854 Insurance****3 hrs.**

In this course consideration is given to personal and property insurance, together with the rights and powers of the insurer, the insured, the beneficiary, the assignees and creditors.

**LAW 855 Child Advocacy Seminar****2 hrs.**

A study of some problems concerning the relation of the child to the family and to the state. Examples are parental rights and duties and their termination; neglect and abuse; judicial supervision of custody in foster homes or institutions; medical and psychological treatment; statutory limitations on children's freedoms; statutory guarantees of children's rights including rights of handicapped children.

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\*LAW 843 – Administrative Advocacy, LAW 846 – Legislative Advocacy, and LAW 852 – Legislative Process are considered clinical courses as is LAW 897 – Clinical Seminar. A student may take a maximum of nine clinical credits. For example, a student may take one of the three courses in the junior year and two semesters of the Clinical Seminar in the senior year. Any clinical hours in excess of nine will not count toward the 90 credit hours required for graduation.

**LAW 856 State and Local Government Law 3 hrs.**

A study of the legal aspects of intergovernmental relationships including the distribution of power among the federal, state and local governments. Organization and reorganization of local governmental entities, home rule, metropolitan government, and financing of the local government are among the subjects covered. The legal issues are related to the greatest extent possible to contemporary American urban developments.

**LAW 857 Employee Remedies (Personal Injuries) 3 hrs.**

A study and comparison of the remedies generally available to an employee against an employer resulting from an industrial accident. It is an in-depth study of the Longshoremen's and Harbor Workers' Compensation Act (formerly LAW 863) and the Louisiana Workmen's Compensation Act (formerly LAW 868). The Jones Act is also considered as a possible remedy, as are problems of election of remedies and concurrent jurisdiction. The coverages of and benefits provided by the two acts are compared, and applicable insurance issues are analyzed. Maritime Personal Injury (LAW 866) and/or Admiralty (LAW 864), although not prerequisites, are helpful if taken prior to this course.

**LAW 858 Environmental Law 3 hrs.**

A survey covering legal controls concerned with protection of the environment. The concept of environmental quality and the role of the lawyer in representing those concerned with or affected by programs and policies aimed at its protection will be the basic subject matter. Special emphasis will be given to selected federal and state administrative programs for control of air and water pollution, for protection of natural resources, and/or for regulation and cleanup of hazardous or toxic substances.

**LAW 859 Seminar on the Regulation of Sports and Entertainment Industries 3 hrs.**

This course considers the response of the legal system to the particular problems of the sports and entertainment industries. The course will focus on sports law and will cover contractual and business obligations, antitrust aspects of professional sports, regulation of agents, sports violence, labor relations, the National Collegiate Athletic Association and the regulation of intercollegiate sports, regulation of amateur sports, sexual discrimination in athletics and drug testing. The course will also consider antitrust implications in the entertainment industries, the protection of ideas, the right of publicity, and music copyright infringement.

**LAW 860 Administration of Criminal Justice II 3 hrs.**

A study of the common problems of criminal prosecution from the instigation of charges through the trial process to the handling of post conviction remedies. The Federal Rules of Criminal Procedure would be employed. The course is open to both civil and common law students.

**LAW 861 Trial Practice Seminar 2 hrs.**

A study of the functions of the advocate in the preparation and trial of law suits with special emphasis upon the methods of preparation and development of facts into evidence for presentation in court; strategic use of discovery devices such as interrogatories, depositions, admissions and motions to produce; typical use of rules of procedure and substantive law in trial proceedings, tactical and ethical aspects of problems confronting the trial lawyer; practical applications of principles in trial moot court. This is a limited enrollment course and is open to students who have completed the course in Evidence.

**LAW 862 Criminal Law Seminar 2 hrs.**

This is a seminar devoted to in-depth treatment of one or more topics of concern in the criminal law or procedure. The exact subjects to be considered will be chosen by the instructor.

**LAW 864 Admiralty 3 hrs.**

This is a course that reviews the principles of admiralty and maritime law, including statutory modifications, in the following areas: jurisdiction, the nature of in rem and in personam jurisdiction, maritime liens, the contract of affreightment and COGSA, limitation of liability, general average, the law of collision, the tug and tow relationship, and salvage.



**LAW 865     Juvenile Law Seminar****2 hrs.**

Intended to be a practical course to give students experience with live problems, this seminar requires a paper relating to the observation of merits, faults and recommendations for improvement in the juvenile justice system or parts of it. These conclusions must result from individual and group visits to court and to facilities to which the child in trouble is exposed, and from speakers and interviews, all as compared with ideals and trends learned from casebook reading, classroom discussion and library research.

**LAW 866     Maritime Personal Injury****3 hrs.**

A study of the law governing personal injury and wrongful death claims under the general maritime law and federal and state statutory law. Both jurisdictional and substantive law issues are considered. There is a detailed treatment of the law relative to seamen, including "status seamen," the warranty of seaworthiness, maintenance and cure, indemnity and contribution, and persons employed in marsh lands, on platforms and special purpose vessels located on the Outer Continental Shelf. *Prerequisite: LAW 864 or permission of instructor.*

**LAW 867     Business Planning****2 hrs.**

Prerequisites for this seminar are Legal Accounting, Corporations and Taxation I. This seminar combines advanced work in corporations, corporate financing and federal taxation in the context of business planning and counseling. The seminar will be based upon a series of problems involving common business transactions, which present corporate and tax issues for analysis and resolution. The problems will cover such topics as the formation and financing of corporations, both closely held and publicly owned, stock redemption, the sale and purchase of businesses, mergers and other forms of acquisition and recapitalization, division and dissolution of corporations.

**LAW 868     Workers' Compensation****2 hrs.**

This course consists of a study of the Louisiana law relative to tort liability of master and servant and the Louisiana worker's compensation law.

**LAW 870     Federal Taxation of Wealth Transmission****3 hrs.**

This course considers the impact of federal taxation on the transmission of wealth. Primary emphasis is placed on exploring the gift and estate tax systems; the generation-skipping transfer tax system, and related income tax problems are also considered.

**LAW 871     Advanced Federal Income Taxation****2 hrs.**

Advanced study of federal income taxation emphasizing planning considerations which affect the personal and commercial transactions of individual taxpayers. *Prerequisite: LAW 780.*

**LAW 872     Federal Income Tax of Corporations****2 hrs.**

This course will be devoted to the federal income taxation of corporations and shareholders with primary emphasis on the tax aspect of incorporating, liquidating and operating business and corporate forms.

**LAW 873     Taxation of Partnerships****2 hrs.**

This course involves a study of the tax treatment of the formation, operation and termination of general and limited partnerships, and tax sheltered investments. Class discussion will focus on definition of the partnership and the possible treatment of a partnership as an association. *Prerequisite: LAW 780.*

**LAW 874     Federal Tax Procedure****2 hrs.**

This course deals with numerous aspects of federal tax procedure. Specifically, the course will cover administrative procedures before the Internal Revenue Service, an analysis of the statutory notice procedures, the entire spectrum of litigating a case before the United States Tax Court and District Court, extended periods of limitations, and additions to tax and other problems that a practitioner might encounter while handling a tax case. *Prerequisite: LAW 780.*

**LAW 876    Conflict of Laws****3 hrs.**

This course deals with the law relating to transactions with elements in more than one state. Emphasis is placed upon the problems of choice of laws to be applied in a given situation where the laws of the states involved differ. This problem is examined with respect to actions in tort, worker's compensation, contract, family law, and decedents' estates. Consideration is given to constitutional issues, the theoretical bases for the choice of laws, and questions relating to the jurisdiction of courts and the enforcement of foreign judgments.

**LAW 877    Constitutional Law Seminar****2 hrs.**

This is a seminar devoted to in-depth treatment of one or more topics of current controversy concerning constitutional law. The exact subjects to be considered will be chosen by the instructor. Seminar members will submit term papers in completion of course requirements.

**LAW 878    International Law****3 hrs.**

This introductory course acquaints students with the theory and practice of a distinct legal system. The sources and mode of discourse of the international legal system are studied in sufficient detail to allow the student to undertake further work in the discipline. Detailed examination will be undertaken of several substantive areas of international law. These areas will be selected from topics such as: jurisdiction of states, international criminal law, law of the sea, international protection of human rights, laws of war and regulation of resort to force by states.

**LAW 879    International Commercial Law****3 hrs.**

In the first phase of this course students will discuss the legal framework under which U.S. foreign commerce functions. This framework includes federal and state statutes, court and administrative decisions, treaties, foreign laws, and the rules of multinational organizations. In the second phase of the course each student will present a report advising a client in respect of his interests in this field.

**LAW 881    Comparative Law****3 hrs.**

This course will analyze several aspects of the contemporary world's major legal systems. Topics to be examined include sources of law, the role of the courts and the status and function of the legal profession. One or more areas of substantive or procedural law will be examined as an example of application of the law in several of these legal systems.

**LAW 882    Jurisprudence****3 hrs.**

This course deals with the history of the natural law. It appraises such schools of jurisprudence as the analytical, historical, philosophical, sociological and realist in the light of that law. The natural law basis of the principal juridical institutions in the Roman and Anglo-American legal systems is considered, as well as the creative role of the natural law in contemporary law-making.

**LAW 883    Dialogues in Law and Ethics****2 hrs.**

This course will attempt to sharpen the students critical awareness of the sensitive moral and ethical problems inherent in the legal enterprise. The goal is to sensitize the prospective counselor, advocate, legislator and judge to these problems while helping him develop the ability to resolve them in a fashion most respectful of the personal human values affected. The course will draw on a variety of interdisciplinary readings and will involve persons experienced in some facet of the problems discussed.

**LAW 884    International Law Seminar****2 hrs.**

Students with a background in the subject will conduct an intensive study of one or more issues in international law. These issues will be identified by the instructor prior to registration. Limited enrollment. *Prerequisites: LAW 878 and stipulated requirements.*

**LAW 885    Sex Discrimination Law Seminar****2 hrs.**

This course deals with the law in the areas of sex-based discrimination. Emphasis on discrimination in family law, constitutional law, criminal law, education and employment opportunities. Consideration will be given to the legal status of both sexes and the changing emphasis toward equalization of the status of the sexes.

**LAW 886 Environmental Law Seminar 2 hrs.**

This is a seminar devoted to an in-depth treatment of one or more topics of current interest in the field, e.g., Superfund, Toxic Torts, Wetlands, Clean Air, etc. Topics may be rotated. The exact subjects will be chosen by the instructor(s). *Prerequisite: LAW 858.*

**LAW 887 Federal Taxation Seminar 2 hrs.**

A consideration of selected problems in taxation under the Internal Revenue Code. Limited to 20 students. *Prerequisite: LAW 780.*

**LAW 889 Law and Society in Japan 3 hrs.**

An introduction to the law of Japan and its place in that nation's culture and society. Rather than simply studying statutes and judicial decisions by themselves, we will consider the legal materials in concert with readings from various disciplines that reveal the role of law in Japan. Inevitably, comparisons will be made between practices in Japan and those in the United States.

**LAW 890 Current Issues in Japanese Law 3 hrs.**

The seminar will examine selected topics in the Japanese legal system (or *in legal systems other than that of the United States*).

**LAW 891\* Law Review Honors Tutorial 2 hrs.**

This tutorial is open to candidates for Law Review who have successfully completed the junior law review requirements as determined by the Student Editorial Board and 1) completes service on the Executive Board, or 2) completes a publishable comment under the tutorship of a member of the faculty.

**LAW 892\* (Seminar) – Law Review 1 hr.**

Should the candidate for Law Review Honors Tutorial develop the publishable comment as a part of a regular seminar, the seminar course description on the record of the student will have the addition of “– Law Review” to the seminar description and an added hour of credit assigned to the seminar.

**LAW 897\*\* Clinical Seminar 6 or 9 hrs.**

During the first semester, after a period of orientation, students will be assigned cases, civil or criminal, and will be expected to prepare these cases for trial. Such preparation will include investigation, interrogation, discovery, pleading, research and writing of memoranda. Students will also be expected to observe the trial of cases which they have prepared. Thereafter, students will actually participate in the trial process. A minimum of 10 hours per week in this field work will be required as well as attendance at a two-hour bi-weekly seminar meeting. A maximum of six credit hours of graded (A, B+, B, etc.) credit may be obtained for this course. Any hours in excess of six will be graded on a pass/fail basis. Normally, for a student who starts this course during the summer, the first three hours will be for pass/fail credit.

**LAW 898\* Legal Research 1 or 2 hrs.**

Permission of the dean is required to register for this course. The course is designed to develop skill in legal research, analysis and writing. This course may be taken for two hours of credit to satisfy the writing requirement. Additional hours of credit may only be taken by students in good academic standing.

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\*Under no circumstances can a student elect any combination of course numbers LAW 891, 892 or 898 that would result in more than five hours. Also, under no circumstances may a student elect any combination of course numbers 898 and 899 that would result in more than six hours.

\*\*Students may register for a maximum of nine hours in course number 897, which must be taken in consecutive sessions. The summer session will be graded pass/fail and earn no quality points. The fall and spring sessions will receive alphabetical grades and be eligible for quality points. Students who register for only the summer and fall sessions may receive only three hours of alphabetical grades and earn quality points for those hours. In no event may a student receive more than six hours of quality hours for this course.

**LAW 899\* Independent Study****1 or 2 hrs.**

Permission of the dean is required to register for this course. It is open only to students in good academic standing. It is designed to permit a student to do in-depth study in an approved subject matter. Appropriate written documentation pertinent to the study is required, but the course does not necessarily entail a single research and writing product as is the case with LAW 898, Legal Research. This course may sometimes involve working for an outside agency (i.e., an extern program), with general supervision by the designated faculty member. (Normally graded on a pass/fail basis.)

**Law Civil (Prefix 0602)****LCIV 800 Louisiana Trusts****2 hrs.**

This course is designed to acquaint students with the basic principles of trust law, as adopted by statute in Louisiana. Topics covered include the nature, creation, and elements of a trust, as well as its administration, termination, and modification. Particular emphasis will be focused on areas peculiar to Louisiana, such as the existence of trusts within a civilian system and placing the legitime in trust.

**LCIV 805 Administration of Criminal Justice III****3 hrs.**

In this course a detailed study is made of the actual process of criminal prosecution from the bringing of charges to final conviction, appeal and post-conviction remedies. The Louisiana Codes of Criminal Law and Criminal Procedure are studied as models of modern systems of criminal law and procedure.

**LCIV 810 Title Examination****1 hr.**

This course covers the substantive law, procedure and technique of the legal examination of titles to Louisiana immovable property. Practical problems will be presented in the description of property, the derivation of titles and the drafting of documents conveying or encumbering immovable property.

**LCIV 815 Civil Code: Problems and Doctrine****3 hrs.**

An exploration of the Civil Code, its methodology, interpretation, and historical perspective, with a study of sources of law, doctrine and problem-solving.

**LCIV 861 Louisiana Probate Seminar****2 hrs.**

Knowledge of the substantive law of inheritance is a prerequisite. This seminar features the handling of decedents' estates pursuant to the Louisiana Code of Civil Procedure of 1960 and related legal precepts. Accentuated are the prompt settlement of creditors' claims and legacies at the lowest costs. Included are the administration of minors' estates and estates of interdicted persons.

**LCIV 862 Louisiana Probate****3 hrs.**

This course will cover substantially the same range of material as LCIV 861 but in a course format.

**Law Common (Prefix 0603)****LCOM 800 Family Law****3 hrs.**

A survey of the law regulating marriage and other interpersonal relationships. Topics to be considered include marriage, alternate forms of social organization, rights concerning procreation, divorce, child custody, financial aspects of family dissolution, the legal regulation of the parent/child relationship, children's rights and the state's role in protecting children from neglect and abuse, and adoption.

**LCOM 805 Estate Planning****2 hrs.**

An examination of the various methods of preserving, increasing and disposing of wealth. Emphasis is placed on the tax implications of transfers within the family group as well as transfers for the benefit of charitable organizations. Attention is given to the use of generation skipping transfers, class gifts, and the creation of future interests by trust instruments. *Prerequisite: Taxation I, Trusts and Estates.*



# THE HONOR CODE

## CHAPTER 1 STATEMENT OF PURPOSE

- 1.01 The purpose of this Honor Code is to establish the rules by which the students of the Loyola University School of Law shall govern their conduct with respect to any academic matter.
- 1.02 The purpose of the Honor Board is to serve in an advisory capacity to the dean of the law school, to investigate alleged Honor Code violations, to deliberate and recommend sanctions when a violation has occurred.

## CHAPTER 2 SCOPE

- 2.01 This Honor Code applies to any academic matter pertaining to the Loyola School of Law.
- 2.02 “Academic Matter” means any activity which may affect a grade or in any way contribute toward the satisfaction of the requirements for graduation, without reference to the locus of such activity. Academic matters shall include, but shall not be limited to, the following:
  - (a) Any examination;
  - (b) Any research or other assignment to be done for a course outside of class;
  - (c) Any work which is in whole or in partial satisfaction of requirements to receive credit for participation in any activity for which credit is given.

## CHAPTER 3 PROHIBITED CONDUCT

- 3.01 In any academic matter it shall be a violation of the Honor Code to engage in any of the following:
  - (a) To use materials:
    - (1) in an exam, other than those specifically authorized by the instructor;
    - (2) in research or other writing assignment, which are specifically forbidden by the instructor.
  - (b) To submit as one’s own work the work of another.
  - (c) To make any material misrepresentation as to work toward satisfaction of the minimum requirements for grade or credit in any activity for which credit is given.
  - (d) To fail to respond when called upon in class.
  - (e) Falsification of an attendance roll.
- 3.02 In addition to the violations enumerated in section 3.01, it shall be a violation of the Honor Code to engage in any conduct which tends to gain an unfair advantage for any student in any academic matter. Such conduct shall include, but is not limited to, the tape recording of a class lecture without the professor’s consent.
- 3.03 The failure of any student to report a violation of the Honor Code shall be considered a violation of the Honor Code.

## CHAPTER 4 ADMINISTRATION

- 4.01 There shall be an Honor Code Review Board:

- (a) It shall be composed of three members of each day school class and one member of each night school class. The term of office shall be from April 1 to March 31 of each academic year. The terms of Freshman Honor Board representatives shall be October 15 to March 31. Graduating senior representatives shall continue to serve until they have graduated.
  - (b) The members shall be elected by the student body in their respective divisions. Candidates shall indicate their desire to attain this position by submitting their names by petition of ten percent (10%) of their class to the chairman of the Honor Board.
    - (1) Senior (day and night), junior (day and night), and sophomore night board representatives elections shall be held with the spring S.B.A. elections. Freshman Honor Board representative elections shall be held in the second week of October of the fall semester.
    - (2) All vacancies shall be filled by appointment of the chairman after consultation with the Honor Board representatives of that class. The appointment shall be subject to the approval of the dean of the law school.
  - (c) Within 21 days of the beginning of the new term the Honor Code Review Board shall:
    - (1) Elect its own chairman, who shall preside at all meetings.
    - (2) Elect a co-chairman, who shall preside over the Investigation Committee and who shall promulgate the Honor Code to the students and faculty.
    - (3) Elect a secretary who shall maintain all documents, record all proceedings, and ensure that all elections are conducted promptly and fairly.
    - (4) Establish its own rules of procedure. These rules shall be reviewed and published yearly.
  - (d) One faculty representative and an alternate shall be chosen by the dean of the law school to represent the faculty on the Honor Board.
- 4.02 The Code of Procedure of the Honor Code Review Board.
- (a) **Complaint:** Any conduct which amounts to a violation of the Honor Code shall not be acted upon by the Honor Board unless a complaint is filed with an Honor Board Representative.
  - (b) **Who May File a Complaint:** A complaint may be filed by any faculty member or student of the School of Law, including an Honor Board Representative in his/her capacity as a student.
  - (c) **Form of the Complaint:** All complaints alleging a violation of the Honor Code shall be in writing, shall be signed by the complainant, and shall include the following facts:
    - (1) The date of the alleged violation.
    - (2) The class and section in which or for which the violation occurred.
    - (3) The name(s) of the offending student(s).
    - (4) The statement of the alleged violation of the Honor Code.
  - (d) **Sufficiency of Complaint:** A complaint is sufficient to warrant an investigation if it is signed by the complainant and the name(s) of the alleged offending student(s) are stated.
  - (e) **Prescription/Statute of Limitation:** A complaint must be filed and delivered to the Honor Board within ten (10) calendar days of the alleged violation, or the discovery thereof.

- (f) **Submission to the Chairman:** All complaints shall be directed to the Honor Board chairman.
- (g) **Investigation Committee:** The chairman shall appoint an Investigation Committee to be composed of the co-chairman plus two (2) members of the Honor Board. All three members shall have a vote in the determination of probable cause.
- (h) **Investigation of the Complaint:** The investigation of the complaint shall last no longer than fifteen (15) days from the filing of the complaint with the chairman. The defendant shall have the right to a student defense counselor. If the defendant requests, the chairman shall appoint a student defense counselor. The defendant may answer the complaint within three (3) days of his/her notification with a short, plain statement of the facts surrounding the alleged violation.
- (i) **Determination of Probable Cause:** The Investigation Committee shall:
  - (1) determine that the facts and circumstances suggest that a violation of the Honor Code has occurred. Only one member of the Investigation Committee needs to vote that probable cause does exist in order to go forward with a hearing; or
  - (2) retain the complaint if the defendant has admitted the violation and has recommended a sanction for himself subject to the approval of the Hearing Committee; or
  - (3) by unanimous vote, dismiss the complaint if it is determined that:
    - i. the complaint was brought for the sole purpose of injuring the defendant's character or reputation;
    - ii. it is frivolous;
    - iii. it is unsubstantiated by the facts or evidence surrounding the alleged violation.
- (j) **Schedule of a Hearing:** The chairman shall schedule a full hearing before the Honor Board no later than twenty (20) days after the complaint has been filed, unless exigent circumstances intervene.
- (k) **Duty to Inform:** The defendant, the complainant and their witnesses shall be notified in writing of the time and place of the scheduled hearing. Notification may be given by letter in a sealed envelope to the parties, mailed to the parties or put in the parties' student folders.
- (l) **Duty to Attend:** The defendant and the complainant and their witnesses shall attend the scheduled hearing.
- (m) **Hearing Committee:** The Hearing Committee shall consist of the chairman, at least five (5) additional representatives plus an alternate and one (1) non-voting faculty member. No member of the Investigation Committee may be a member of the Hearing Committee. Any representative may recuse himself/herself for cause. The hearing shall be tape recorded.
- (n) **Conduct of the Hearing:** Members of the Hearing Committee shall receive a copy of the complaint and answer at least twenty-four (24) hours in advance of a scheduled hearing. The chairman shall conduct the hearing and it shall be conducted in private. Formal rules of evidence and procedure shall not apply.
  - (1) The chairman shall read the complaint and answer while all interested parties are present.
  - (2) Only the Hearing Committee, the defendant and the student defense counselor may be present throughout the entirety of the hearing.

- (3) The complainant and his/her witnesses shall be called one by one in whatever order is preferred.
- (4) The defendant and his/her witnesses shall be called one by one in whatever order is preferred.
- (5) The Investigation Committee may be called if necessary.
- (6) The complainant and defendant shall be allowed to make closing statements. The defendant shall be allowed to cross-examine any witness in a reasonable manner.
- (o) **Deliberation:** After the presentation of the evidence, the Hearing Committee shall deliberate.
  - (1) Discussion will take place on the evidence presented.
  - (2) When the chairman has determined that a consensus has been reached, a vote shall be called.
  - (3) The standard for determining that a violation has been committed shall be upon the clear and convincing preponderance of the evidence.
- (p) **Verdict:** The exact nature of the violation, if any, shall be identified and a verdict will be reached by secret ballot. A violation is found, if a majority of the members of the Hearing Committee vote in favor of conviction. If no violation is found, the charges will be dismissed.
- (q) **If a Violation Is Found:** The Hearing Committee shall recommend one of the following sanctions to the dean of the law school:
  - (1) Expulsion, with a recommendation that the conviction be included in the student's record.
  - (2) Expulsion, with a recommendation that the conviction not be included in the student's record.
  - (3) Suspension for one or more semesters, with or without a recommendation that the conviction be included in the student's record.
  - (4) Failure of the course connected with the offense.
  - (5) Grade drop in the course connected with the offense.
  - (6) Letter of conviction included in the student's permanent record.
  - (7) Letter of conviction included in the student's permanent record, subject to removal upon graduation.
  - (8) Special sanctions of lesser degree can be applied by the Hearing Committee on a case-by-case basis when necessary (e.g., restitution for damage or misappropriation of property).
- (r) **Decision:** The defendant shall be advised of the verdict and, if found guilty, the sanction to be recommended to the dean of the law school by the Honor Board Hearing Committee. If there is a finding of guilt, the defendant will also be informed that the decision will be submitted to the faculty for review and of his/her rights to appeal.
 

Once the defendant is dismissed, the complainant shall be advised of the verdict and, if applicable, the sanction to be recommended.
- (s) **Opinion:** The chairman shall appoint a member of the Hearing Committee to submit a written majority opinion of each proceeding to the dean of the law school. A dissenting opinion may be submitted also. The opinion is to be confidential unless such confidentiality is expressly waived by the defendant. Upon waiver, the opinion shall be placed on reserve in the Loyola Law Library for fifteen (15) days.



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Terry Anne Gant Plantation, FL	Gregory Paul Hardy Baton Rouge, LA	Bradley Lawder Kenny Chicago, IL
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William J. Larzelere, III Metairie, LA	Michael V. Moorman Brooklyn, NY	James J. Puchala* New Britain, CT
Bernadette Rocco Lee Kenner, LA, <i>Cum Laude</i>	Michele Renee Morel Luling, LA	Colette Cresson Ranatza Jesuit Bend, LA
Kelly McNeil Legier New Orleans, LA, <i>Cum Laude</i>	Andrea Shayne Morgan Winter Park, FL	Rachelle Hillary Raphael New Orleans, LA
Vincent Benedict LoCoco New Orleans, LA	Peter John Morris Brooklyn, NY	Jeffrey Thomas Reeder New Orleans, LA
Charles Belsome Long Lafayette, LA	Richard Todd Musgrave LaPlace, LA	Philip Eugene Reso Thibodaux, LA
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Michael Anthony Triay New Orleans, LA	Raymond R. Wittekind, Jr. Morristown, NJ	
Jane Ledbetter Triola Pearl River, LA	Matthew S. Wolf Haddonfield, NJ	* <i>Hours Completed in December 1992</i>
Gary Christopher Tromblay Opelousas, LA		+ <i>Hours to be Completed in August 1993</i>

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 American University of Paris  
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 Austin College  
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 Baylor University  
 Belmont College  
 Bernard Baruch College  
 Bloomsburg University of Pennsylvania  
 Boston College  
 Boston University  
 Bradley University  
 Brook Institute of Photography  
 Cairo University  
 California State University – Northridge  
 Catholic University  
 Centenary College of Louisiana  
 Centre College  
 The Citadel  
 Clemson University  
 Colby College  
 Colgate University  
 College of Charleston  
 College of St. Francis  
 Colorado State University  
 Cornell University  
 Dillard University  
 Drake University  
 Duke University  
 East Carolina University  
 Eastern New Mexico University  
 Edinboro University  
 Emory University  
 Fairleigh Dickinson University  
 Florida Agricultural University  
 Florida Institute of Technology  
 Florida International University  
 Florida State University  
 Fordham University  
 Framingham State College  
 Franklin Pierce College  
 Georgia State University  
 George Mason University  
 George Washington University  
 Georgetown University  
 Grambling State University  
 Guilford College  
 Holy Cross College

Howard University  
 Indiana University  
 Jackson State University  
 James Madison University  
 Kennesaw State College  
 Lemoyne University  
 Louisiana College  
 Louisiana State University – Alexandria  
 Louisiana State University – Baton Rouge  
 Louisiana State University Medical Center  
 Louisiana Technical University  
 Loyola Marymount University  
 Loyola University  
 Manhattan College  
 Mary Washington College  
 McNeese State University  
 Memphis State University  
 Millsaps College  
 Mississippi State University  
 Murray State University  
 New York University  
 Newcomb College of Tulane University  
 Nicholls State University  
 North Carolina Central University  
 Northeast Louisiana State University  
 Northeastern University – Massachusetts  
 Northwestern Louisiana State University  
 Notre Dame University  
 Nova University  
 Ohio Northern University  
 Oklahoma State University  
 Our Lady of Holy Cross College  
 Paine College  
 Pennsylvania State University  
 Pratt Institute  
 Providence College  
 Purdue University  
 Randolph Macon Woman's College  
 Rhodes College  
 Rollins College  
 Rosemont College  
 Rutgers University  
 Rutgers University – Camden  
 Salem State College  
 Sam Houston State University  
 Samford University  
 San Diego State University  
 Santa Clara University  
 Seton Hall University  
 Siena College

Southeastern Louisiana State University  
 Southern Connecticut State University  
 Southern Illinois University  
 Southern Methodist University  
 Southern University – Baton Rouge  
 Southern University – New Orleans  
 Southwestern Louisiana State University  
 Spelman College  
 Springhill College  
 St. Anselm College  
 St. John's University  
 St. Louis University  
 St. Mary's College  
 St. Mary's Dominican College  
 St. Mary's University  
 Stonehill College  
 SUNY – Brookport  
 SUNY – Stonybrook Center  
 Syracuse University  
 Texas A&M University  
 Texas Christian University  
 Texas Tech University  
 Texas Woman's University  
 Towson State University  
 Tulane University  
 U.S. Coast Guard Academy  
 U.S. Merchant Marine Academy  
 U.S. Naval Academy  
 University of Alabama  
 University of Albany  
 University of Arizona  
 University of Arkansas – Little Rock  
 University of Athens  
 University of California – Berkeley  
 University of California – Davis  
 University of California – Irvine  
 University of California – Los Angeles  
 University of California – Santa Barbara  
 University of Central Florida  
 University of Chicago  
 University of Cincinnati  
 University of Colorado – Boulder  
 University of Dallas  
 University of Dayton  
 University of Delaware  
 University of Florida  
 University of Georgia  
 University of Georgia – Athens  
 University of Groningen, Netherlands  
 University of Guam  
 University of Houston  
 University of Illinois  
 University of Illinois – Urbana  
 University of Iowa  
 University of Kansas  
 University of Lagos, Nigeria  
 University of Maryland  
 University of Maryland – College Park  
 University of Maryland – University College

University of Massachusetts  
 University of Massachusetts – Amherst  
 University of Miami  
 University of Michigan  
 University of Michigan – Ann Arbor  
 University of Mississippi  
 University of Missouri  
 University of Montevallo  
 University of Nebraska  
 University of Nevada – Las Vegas  
 University of New Hampshire  
 University of New Mexico  
 University of New Orleans  
 University of North Carolina  
 University of North Carolina – Ashville  
 University of North Carolina – Chapel Hill  
 University of North Dakota  
 University of North Florida  
 University of Oklahoma  
 University of Oregon  
 University of Ottawa  
 University of Pennsylvania  
 University of Puerto Rico  
 University of Rhode Island  
 University of Richmond  
 University of Rochester  
 University of San Diego  
 University of Scranton  
 University of the South – Sewanee  
 University of South Alabama  
 University of South Carolina – Columbia  
 University of South Florida  
 University of Southern California  
 University of Southern Louisiana  
 University of Southern Mississippi  
 University of Southwestern Louisiana  
 University of St. Thomas  
 University of Tennessee – Knoxville  
 University of Texas – Austin  
 University of Texas – Tyler  
 University of Toronto  
 University of Tulsa  
 University of Utah  
 University of Virginia  
 University of Wisconsin – Milwaukee  
 Vanderbilt University  
 Vassar College  
 Villanova University  
 Virginia Commonwealth University  
 Virginia Polytechnic Institute  
 Virginia State University  
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 West Carolina University  
 West Michigan University  
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## **ASSOCIATION OF JESUIT COLLEGES AND UNIVERSITIES**

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Marquette University, Milwaukee

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# ACADEMIC CALENDAR

## University-wide

### FALL SEMESTER 1993

#### August

18	Wednesday .....	New Students Arrive and President's Convocation
18-24	Thursday-Tuesday .....	Orientation for New Undergraduate Students
20	Friday .....	Registration for Law School Freshmen
23	Monday .....	Registration for Evening and Graduate Students and for Law School Upperclassmen Freshmen Law Classes Begin
24	Tuesday .....	Registration for Undergraduate Day Division Students Drop/Add for Enrolled Students Upperclassman Law Classes Begin
25	Wednesday .....	Undergraduate and Graduate Classes Begin
26	Thursday .....	Late Registration and Drop/Add
27	Friday .....	Last Day to be Admitted and Registered
31	Tuesday .....	Last Day to Drop/Add

#### September

2	Thursday .....	Mass of the Holy Spirit
6	Monday .....	Labor Day Holiday

#### October

2 - 12	Tuesday-Friday .....	Spring 1994 Early Registration
12	Tuesday .....	Loyola Day Holiday for Day Classes
27	Wednesday .....	Last Day to Withdraw

#### November

1	Monday .....	All Saints Day Holiday
24 - 26	Wednesday-Friday .....	Thanksgiving Holidays for Undergraduate and Graduate Students
25 - 26	Thursday-Friday .....	Thanksgiving Holidays for Law Students
29	Monday .....	Classes Resume
30 - 12/1	Tuesday-Wednesday .....	Continued Early Registration

#### December

6	Monday .....	Last Law School Classes
7	Tuesday .....	Last Evening Classes and Last Graduate Division Classes
8	Wednesday .....	Last Day Division Classes
8 - 14	Wednesday-Tuesday .....	Graduate Division Examination
8 - 16	Wednesday-Thursday .....	Evening Division Examinations
9 - 20	Thursday-Monday .....	Law School Examinations
10 - 16	Friday-Thursday .....	Day Division Examinations



# SPRING SEMESTER 1994

## January

7	Friday .....	President's Convocation
7	Friday .....	Registration for Law Students
9	Sunday .....	New Students Arrive
10	Monday .....	Registration for Evening and Graduate Students Orientation for New Undergraduate Students Law Classes Begin
11	Tuesday .....	Registration for Undergraduate Day Division Students Drop/Add for Enrolled Students
12	Wednesday .....	Undergraduate and Graduate Classes Begin
13	Thursday .....	Late Registration and Drop/Add
14	Friday .....	Last Day to be Admitted and Registered
17	Monday .....	Martin Luther King, Jr.'s Birthday Holiday
19	Wednesday .....	Last Day to Drop/Add

## March

14 - 16	Monday-Wednesday .....	Mardi Gras Holidays
17	Thursday .....	Classes Resume
29	Tuesday .....	Last Day to Withdraw
6 - 18	Wednesday-Monday .....	Summer/Fall 1994 Early Registration
30 - 4/5	Thursday-Monday .....	Easter Holidays for Undergraduate and Graduate Students
31 - 4/1	Thursday-Friday .....	Easter Holidays for Law Students

## April

4	Monday .....	Classes Resume for Law Students
6	Tuesday .....	Classes Resume for Undergraduate and Graduate Students
28	Friday .....	Last Law School Classes
28 - 29	Thursday-Friday .....	Continued Early Registration

## May

2	Monday .....	Last Day Division Classes Last Evening Division Classes Last Graduate Division Classes
2 - 11	Monday-Wednesday .....	Law School Examinations
3 - 10	Tuesday-Monday .....	Evening Division Examinations
4 - 10	Wednesday-Tuesday .....	Day Division Examinations
13	Friday .....	Law School Baccalaureate Mass
14	Saturday .....	Law School Commencement
15	Sunday .....	University Baccalaureate Mass
16	Monday .....	Commencement for Colleges of Arts and Sciences, Music, Business Administration, City College, and Graduate Division

## NOTES

## NOTES

## NOTES





**LOYOLA**  
**NEW ORLEANS**

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